



ICC Advisor's Report  
Wednesday, October 21, 2015

La Donna Yumori – Kaku, ICC Advisor  
(408) 864-8692

Office Hours: Sign up on ICC Officers Door  
M: 9:30 am - 11:30 am  
Tu / W: 9:30 am - 10:30am

[ICCAdvisor@deanza.edu](mailto:ICCAdvisor@deanza.edu)

<http://www.deanza.edu/clubs>

If I am not in the ICC Office, Please check inside the  
Office of College Life/Student Activities Office

(New Info is in bold text)

F.Y.I

1. **Club Event Info:** Please Email your club event info and flyer to me at [ICCAdvisor@deanza.edu](mailto:ICCAdvisor@deanza.edu) and I will forward it to the club officers/Advisors and to DASB once I verify that the room is confirmed.
2. **Fall/Winter Weather:** Club events that are scheduled for the outdoors MAY NEED to have an alternative location due to the weather. The PA equipment and canopy tent doesn't go outside if the weather is subject to rain.
3. **Copy Machine in the Office of College Life:** Please be considerate of others when making copies. Also, don't forget to take your ORIGINAL. If you bring color paper or the Copy Machine gets jammed please ask the front desk for assistance.
4. **Club Flyers:** Please remove posted club flyers after your club event is over. Thanks!
5. **Computer has internet:** Available for club business in the Office of College Life. Please be considerate about the amount of time that you spend there since there may be others who need to use it.
6. **Club Meetings:** Please turn in an Event Planning Request Form for club meetings. We don't have all club meetings forms turned in. If your club already has a meeting room reserved though your club advisor, then please fill out an Event Planning Form and give us the dates/time and location (and put down that the room is already reserved) so we will have the information. We have a weekly schedule of meetings/events and also the info is put on the club website.
7. **Fri. Oct. 23:** Office of College Life will be closed. I will be at the Community College Student Affairs Association Student Leadership Conference in San Jose. Student Accounts Office will be open.

ICC Important Dates

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| Sat. Oct. 31 | Making Strides Against Breast Cancer Walk, 7:00 am – 11:00 am, San Jose  |
| Sat. Nov 7   | De Anza Flea Market Concessions  |
| Fri. Nov. 13 | “Freaky Friday” Fall Dance sponsored by ICC and DASB, 9:30 pm – 11:30 pm,<br>Conference Room A/B, Hinson Campus Center |