



**ICC Advisor's Report**  
**Wednesday, May 3, 2017**

**La Donna Yumori – Kaku, ICC Advisor**  
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<http://www.deanza.edu/clubs>

**Office Hours: Sign up on ICC Officers Door**

**Tu/W/Th 10:00 am – 11:30 am**

**Th 2:30 pm – 3:30 pm**

If I am not in the ICC Office, Please Check inside the  
Office of College Life

**(New Info is in bold text)**

**F.Y.I**

- 1. Club Day: Clubs – GREAT Job! Thanks for ICC Officers Shu Ming, Kerry, Roxane and Mevani. Clubs please ask ICC for a Club Banner Budget Request.**
- 2. Printing Official Club Business from the Computer in front of the Student Accounts Office please ask the College Life Front Desk for your printouts.**
- 3. ICC/Club Financial Rosters: Club officers listed in the club constitution need to match the club officers listed on the ICC/Club Financial Roster. The club needs to go by the club constitution not on past practice. Please update the club constitution if there has been club officers changes. The current club constitution is on the De Anza club website. [www.deanza.edu/clubs](http://www.deanza.edu/clubs)**
- 4. Club Elections for Summer/Fall 2017 -Spring 2018 needs to be completed no later than Friday, May 19, 2017. These club officers need to be here Fall 2017. All Club Constitutions are on the website [www.deanza.edu/clubs](http://www.deanza.edu/clubs). Be sure to check that the officers match what your constitution states. Club Financial Rosters are due Wed. May 24, 2017.**
- 5. Clubs getting in contact with other clubs: 1.) Send an email to me and I will forward it to the club. 2.) Put a note in their Club mailbox in the Club Room. 3.) Go to their Club Meeting. 4.) See the ICC Rep at the ICC Meeting 5.) Contact their Club Advisor by email or staff mailbox.**
- 6. Student Accounts will be closed on Friday May 12. Please Plan Accordingly**

**Sign Up on Clipboards at ICC Meeting/ Office of College Life**

❖ **Spring Carnival – May 18, 2017**

**ICC Important Dates**

- May 18                      Spring Carnival**