



ICC Advisor's Report
Wednesday, October 17, 2018

La Donna Yumori – Kaku, ICC Advisor
(408) 864-8692

Office Hours: Sign up on ICC Officers Door
Tues: 9:30am-10:30am,
Thursday: 9:30am-10:30am

ICCAdvisor@fhda.edu
<http://www.deanza.edu/clubs>

If I am not in the ICC Office, Please check inside the
Office of College Life

(New Info is in bold text)

F.Y.I

- 1. CLUB DAY: GREAT Club Day!** Lots of energy!! I would like to recommend that clubs who didn't have a club banner or club tablecloth to fill out an ICC Budget Request Form (#1 slot in Revolving Literature Rack) and request up to \$150 for a banner. Bring a club design with the budget request and a print out of your club account to the ICC Agenda Meeting on Mondays at 1:30 pm – 2:25 pm Student Council Chamber B/C. Only one club banner or club tablecloth funded by ICC per year is allowed. ICC uses Advantage Grafix www.advantagegrafix.com 10161 S. De Anza Blvd. Cupertino (408) 446-0915 ben@advantagegrafix.com. See ICC website for specific size of design needed
- 2. Club Events:** Please see me if your club is planning an event so I can review the Event Planning Request Form. I will initial the form. I will request an Online Parking Permit for Speaker/Entertainment Performer.
- 3. De Anza Requisitions:** Please remember to include the date of club event, # of club members attending event when requesting reimbursement for Refreshments.
- 4. Off Campus Events:** Please use the District Waiver Form and Off Campus Form for club off campus events when you are using the Club name and/or club funds. Forms are available in the Revolving Literature Rack located outside the Student Accounts/Office of College Life Office.
- 5. ICC Meeting, Club Name Placards:** At the end of each ICC Meeting, please return all Club Signs on the attendance sheets tables.

Sign Up on Clipboards at ICC Meeting / Office of College Life Bulletin Board

New Student Classes Student Volunteers – Still needed

ICC Important Dates

- Oct. 31 ICC Financial Orientation Meeting
- Nov 3 De Anza Flea Market
- Nov 15 ICC Dance “Fall Mixer” 6:30 pm – 8:30 pm, Conference Room A & B