



ICC OFFICER MEETING MINUTES

Thursday, April 14, 2022

5:30 PM PST

Remotely Via Zoom

Facilitator: Maritza Arreola, ICC Advisor

Contact: arreolamaritza@fhda.edu

Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/94289259188?pwd=YU9QdWp0dW9pbUk3eS9nV1VFRpYUT09&from=adon>

Meeting ID: 942 8925 9188

Passcode: 288216

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Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/94289259188?pwd=YU9QdWp0dW9pbUk3eS9nV1VFRpYUT09&from=adon>

Call to Order

ICC Advisor, Maritza Arreola, called the meeting to order at 5:30pm.

Public Comments / Questions for ICC

Business Items

1. **Check In (Discussion)**

Presenter: Maritza Arreola

Description: This item is to check in with all those present at this meeting.

Time: 5 min

a. Zoom Reaction Check In

2. **ICC Elections Updates (Discussion/Action)**

Presenter: Maritza Arreola, Marketing team

Description: This item is to get update on the ongoing ICC Chair Elections, make plan for

Info Sessions, and finalize the Marketing plan.

Time: 2 min

- a. Currently, a priority to post about Club Day. Content and schedule are confirmed
- b. More posts about election will be rolling out

3. **ICC Section of Various Media (Discussion)**

Presenter: Maritza Arreola

Description: This item is to discuss and finalize what will be featured in The Scoop's ICC section for 4/11, as well as ICC's section in the OCL brochure and catalog.

Time: 3 min

- a. Approved

4. **New Clubs (Discussion/Action)**

Presenter: Maritza Arreola, Khanh Ngo, Cedric Buenviaje

Description: This item is to review and discuss the club constitutions for new clubs to decide if they're ready to move into the Trial stage.

Time: 10 min

- a. Robotic Society of De Anza: Approved
- b. International Students Connection: Approved

5. **Rep Meeting Agenda (Discussion/Action)**

Presenter: Alicia Kong, Khanh Ngo, Maritza Arreola

Description: This item is to plan the agenda for the 4/20 Representative Meeting.

Time: 5 min

- a. Election Reminder
- b. Club Day Business Item
- c. New ICC Rep Meeting Sign-In Sheet

6. **Spring Club Day (Information/Discussion/Action)**

Presenters: Maritza Arreola, Programs team

Description: This item is to establish tasks and roles for upcoming Hybrid Club Day (NEXT WEEK!!!).

Time: 35 min

- a. All tasks and roles for Hybrid Club Day have been delegated and noted on our Spring 22' Club Day Checklist
- b. Shopping list was completed

Public Comments

Adjournment

ICC Advisor, Maritza Arreola, adjourned the meeting at 7:00pm.

Announcements