

# DASB Budget Request 2020-2021

## For All Programs Excluding Athletics

Budget Request due to the Office of College Life by 4:00 pm Tuesday, November 12, 2019

Applications and attachments must be submitted via email to Dennis Shannakian at [ShannakianDennis@fhda.edu](mailto:ShannakianDennis@fhda.edu).

The Subject must be in the following format: "DASB Budget Request - DASB Account/Program Name - DASB Account Number"

For Example: "DASB Budget Request - DASB Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1. Program (Account) Name: FA PAC Internship Program
  2. Is this a new DASB account? Yes  No  DASB Account Number: 46-56405
  3. Amount requested for 2019-2020            \$6,100
  4. Total amount allocated for 2019-2020    \$4,575
  5. How long has this program existed? 7 years (started in 2012)
  6. Number of students directly served in this program: 7 (De Anza students, presently)  
***Please ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.***
  7. List ALL other accounts and/or sources of income (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future sources and co-sponsorships. Accounts and amounts will be verified.  
**Failure to disclose ANY and ALL non-DASB Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASB Account if already approved.**  
B Budget Accounts: none  
Trust Accounts: none  
Fund 15 Accounts: none  
FHDA Foundation Accounts: none  
Grant Funded Accounts: none  
Other District Accounts: FA PAC account  
Off-Campus/Off-District Accounts: none  
On-Campus Co-Sponsorships: none  
Off-Campus Co-Sponsorships: none
  8. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASB funds allocated to you have paid the \$10 DA Student Body Fee and are DASB Members (DASB Budget Stipulation # 1)? We require all students enrolled in the internship program to pay the \$10 Student Body Fee and to be DASB Members.
  9. What would be the impact if DASB did not completely fund this request? If DASB did not completely fund this request, the FA PAC Internship Program would not be able to train, develop, and support the number of students we'd like to through the program, and this, in turn, would reduce the capacity and efficacy of the program.
- 10. Total amount being requested for 2020-2021 (from page 3)                    \$7,195.23**

Delete the Object Codes and lines within Object Codes you do not need.

## Student Payroll (2310)

MUST ALSO COMPLETE THE BENEFITS (3200) SECTION

Job Title	# of emp. x \$ Per hr x # hrs/wk x # of wks	Cost
1. <u>3 FA PAC Interns</u>	<u>3 interns x \$15.75/hour x 5 hours/week x 30 weeks</u>	<u>\$7,087.50</u>
	TOTAL:	<u>\$7,087.50</u>

## Benefits (3200)

MUST ALSO BE COMPLETED WHEN REQUESTING PAYROLL

Benefits rates can change each year. Please check rates before requesting the same amount as last year.  
(1.52 % for Student Employees, 10.4 % for Casual Employees)

Job Title	Total \$ x Percentage	Cost
1. <u>3 FA PAC Interns</u>	<u>\$7,087.50 x .0152</u>	<u>\$107.73</u>
	TOTAL:	<u>\$107.73</u>

**Total amount requested (also complete line 10 at bottom of first page) \$7,195.23**

Delete the Object Codes and lines within Object Codes you do not need.

**Request For Information (RFI)**

	<b>Question / Inquiry</b>	<b>Program Response</b>
1.	Please provide a <b>thorough</b> description of your program (250 words max)	<p>The FA PAC Internship Program is a district-wide program encompassing both De Anza and Foothill Colleges. It is supported by DASB and ASFC; their allocations pay for a portion of student intern work.</p> <p>The FA PAC Internship Program is also supported by the Faculty Association Political Action Committee (FA PAC). The FA PAC pays for faculty supervisor stipends and for costs associated with student intern work beyond that allotted by DASB and ASFC.</p> <p>The FA PAC Internship Program is a collaborative effort by students and faculty. We organize together to advance our collective interests. Faculty supervisors train students in advocacy work (grassroots organizing, campaigns and elections, and public policy); student interns gain hands-on experience in political organizing.</p> <p>The nature of the work reflects the school year, the election calendar, and the state budget/legislative cycle. In fall quarters, when there is an election, our work focuses on campaigns and initiatives. We also do voter education, registration, and voter mobilization. In winter and spring, we focus on the California state budget and legislation pertaining to community colleges. We advocate throughout for students, faculty, and our district. This winter we will also engage in the March primary election. In spring quarters, we recruit for the following academic year, and carry out ongoing work of the program.</p> <p>The current faculty supervisors at De Anza include Bob Stockwell and Nicky Yuen; at Foothill, Kerri Ryer and Daphne Small. Other faculty supervisors include Jim Nguyen (De Anza), Eric Reed and Bill Ziegenhorn (Foothill).</p>

2. Please provide how many students are **actively engaged** in the program. Backing it up with data will help.

There are two ways students are engaged in the FA PAC Internship Program.

The most intense and direct engagement is by the interns themselves. The FA PAC Interns from De Anza (2019-2020) include: Natiana Day, Belen Guizar, Eliot Ki, Carley Koz, Kristal Padilla, Ali Sapirman, and Cac Vu. The FA PAC interns from Foothill (2019-2020) include: Nury Akylbekova, Leonardo Blas, Jackson Boro, Zoe Delgado, Takuya Fujiwara, Lilian Juarez, and Landon Rudolph.

This year's intern cohort is comparable in size to that of past years. The FA PAC Internship Program was created in 2012. This is its 8<sup>th</sup> year. We estimate the total number of PAC interns in the program since the beginning to be around 75, with the majority being De Anza students. The Foothill cohort is growing, which is great, but in years past it was much smaller than the De Anza contingent. The current cohort of 7 Foothill interns is the largest yet!

The second way students engage in the FA PAC Internship Program is through their involvement in the work of the program, either as volunteers or as allies in the organizing community at De Anza, Foothill, and beyond.

Every quarter, the FA PAC Internship Program recruits and organizes a large number of De Anza (and Foothill) students. This quarter that number is 20. In years past, that number has exceeded 50 students. We estimate more than 1,000 students have been impacted by the FA PAC Internship Program since its inception in 2012.

3. Why is your program **important** and what is the **rationale** behind having this program on campus? (250 words max)

The FA PAC Internship Program is important because it is where students and faculty work together to advance our collective interests. Students learn and practice the strategies and tactics associated with advocacy, community organizing, public policy, and campaigns/ elections, and gain hands-on experience in politics.

The FA PAC Internship Program is a unique platform for the advancing our interests. We believe there is a considerable overlap between student and faculty interests. Student learning conditions are faculty working conditions. Students want and need a high-quality educational environment that is accessible, affordable, and that provides necessary support services. Faculty want and need resources and support to best promote student success. We need to engage in political struggle together if we are to ensure students, faculty, and our institutions get what they need to fulfill their mission.

Since its inception, FA PAC student interns have fought for increases in financial aid and student services, community college funding (Propositions 30 and 55; and most recently, through public testimony to the SCFF Oversight Committee), and the election of state (Assembly and Senate) and local representatives (Board of Trustees) who are champions of community college students. FA PAC interns led the SRF campaign; contributed to the minimum wage campaign; organized voter registration and voter mobilization drives; conducted student trainings; led advocacy trips; and developed social media tools.

Most recently, the FA PAC Internship Program has been instrumental in organizing and advancing the campaign for below-market-rate student and workforce housing at De Anza and Foothill.

4.	<p>How will your program expand students' perspectives and positively impact their lives and the community? (250 words max)</p>	<p>The FA PAC Internship Program expands students' perspectives and positively impacts their lives and the community because it gives them the practical, hands-on training and experience needed to be effective organizers. It provides students the opportunity to engage in advocacy, community organizing, elections/campaigns, and public policy. Students broaden their horizons and learn by doing. Students also develop social networks, on campus and beyond. In addition, students are paid for their work, which benefits them directly. Employment through a paid internship program that advances the general interest is a positive for one's resume and one's career.</p> <p>By becoming effective advocates and political organizers, students gain efficacy in the fight for their interests. In doing so, they are more likely to be able to bring about positive change for their community. One concrete, specific recent example may illustrate this claim. In 2018-2019, the FA PAC Internship Program began gathering data on what we called a "Burden Census," a survey that asked students to identify those factors that have gotten in the way of their success. This census gave us a way to assess the needs of students, and to prioritize our work. One of the most striking needs reported had to do with housing insecurity and homelessness. Rates of homelessness/housing insecurity of 20% mirrored the statewide/national survey results among community college students. We decided to organize around this issue and build a campaign advocating for below-market-rate student and workforce housing. We don't know if the campaign will be successful, but we do know that without the organizing efforts of the FA PAC Internship Program, this issue would not be at the forefront of Board of Trustee discussions.</p>
----	---	--

5. How is your program working to improve itself every year? Do you receive student feedback? Implementing a student survey and sharing the results with DASB will be beneficial for our review process.

The FA PAC Internship Program is constantly striving to improve itself. We regularly receive feedback from student interns. This year we created a survey asking student interns to respond to the following questions:

1. Has this program had a positive impact on campus?  
7 of 7 student interns responded yes.

2. If you answered yes to the above question, describe how.

- We fuel the Affordable Housing Movement, Go FA PAC!
- It has created a sense of community on campus for those who are interested in justice of all kinds. It has supported different groups on campus with different issues. It is a place where students can come for support even if they are not directly involved with FA PAC.
- We have made significant progress on making public the issue of the housing crisis, mobilized student volunteers, spoken at Board of Trustees meeting and attended various off campus events and conferences to grow better equipped student leaders and organizers.
- Allows us to advocate for student success – budget cuts, expensive housing is affecting the academic environment greatly.
- By advocating for faculty, student, and staff rights at Foothill and De Anza.
- Student volunteers show up at important events like board meetings to express budget concerns.
- Through its ability to build coalitions on campus; i.e., housing coalition.

3. Has the FA PAC Internship Program had a significant impact on you? 6 interns responded yes; 1 no.

4. If you answered yes to the above question, describe how.

- It developed my courage and sense of leadership. I had to do a lot of crazy things in order to call myself an effective supporter of the Affordable Housing Movement!
- FA PAC has allowed me to put to practice my organizing skills. It has created a space where I can be myself and share my own thoughts. It has allowed me to feel valued and supported.
- I have learned to take initiative, hold myself and peers accountable and stepped out of my comfort zone. I joined for a number of reasons, a primary one was gaining professional experience with community service learning, an aspect I have not much prior activeness in. I have met a host of faculty and students wanting and taking action to make society a better place, and I am inspired by that.
- Learning environment, allows to grow and excel skills such as leadership and being able to see a bigger picture about the issues on campus.
- As a PAC member it has taught me how to be an advocate and committed member of this community.
- It has cultivated and trained my leadership.

5. Would you recommend the FA PAC Internship Program to other students? 7 of 7 interns responded yes.

6. If there was one thing you could improve in the FA PAC Internship Program, what would it be?

- Definitely, to increase our ranks. We need more students and faculty!
- I would like to see more communication with FA PAC and other groups, DASB, ASFC, VIDA, etc., on campus. As well as an improved database system where protocols, rules, expectations are listed.
- I would create a social media impact by using a few accounts such as YouTube, Instagram, and public Facebook. A lot of students are not aware that we as an organization exist, so word of mouth and technology can change that.
- Better representation on both of the campuses. Not many people know about us.
- More funding.
- More cooperation amongst Foothill/De Anza students. Seems like work is split between schools (naturally) but more collaborative work could help create more unity and possibly more/better work done.
- More funds for additional training hours for new interns.

6.	<p>What are <b>all</b> of your sources of funding? Please include funding from the college, any sources of income, any grants, and any other source. If there are no other sources, has your program taken the initiative to search for other sources? (list ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions)</p>	<p>The only other source of funding we have for the FA PAC Internship Program is the FA PAC itself. The FA PAC budget is the result of voluntary monthly contributions by faculty PAC supporters. Its budget is separate and distinct from the Faculty Association.</p> <p>We use FA PAC resources to compliment the funding from DASB and from ASFC. For example, we currently have 7 De Anza student interns working as FA PAC interns. Hence, the budget allocation from DASB does not cover all the labor cost of interns, nor does it cover other expenses associated with the program (e.g., supervisor stipends, supplies, etc.), which is where the PAC budget fills in.</p>
7.	<p>Go through the DASB budget goals for the current academic year and explain how your program fits each of them or as many as possible. (250 words max) The DASB budget goals are available at <a href="http://www.deanza.edu/dasb/budget">www.deanza.edu/dasb/budget</a></p>	<p>The FA PAC Internship Program meets all the DASB budget goals for 2020-2021.</p> <p>The FA PAC Internship Program helps students succeed and achieve their academic and personal goals at De Anza; promotes leadership, diversity, civic engagement, campus community development, academic skills development, environmental sustainability and equity among all students; benefits students during the fiscal year of the budget; benefits DASB members; serves students efficiently while maintaining quality; demonstrates efficient and effective use of the previously allocated funds; promotes student retention by enhancing the quality of education at De Anza; and is a unique program that falls outside the purview of what should normally be funded by the college.</p> <p>When it comes to the DASB budget goal of generating revenue, we want to highlight the fact that the FA PAC Internship Program was chiefly responsible for the adoption of the SRF. The FA PAC Internship Program drafted the student ballot initiative creating the Student Representation Fee (SRF). Moreover, the FA PAC interns ran the campaign for it. They educated and mobilized student voters. Thus, the FA PAC Internship Program generates DASB Revenue through the SRF and Fund 46.</p>



8.	<p>Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services? (250 words max)</p>	<p>There is no other program like ours on campus or at the district. While there are other internship programs on campus (e.g., through VIDA, the Equity Office, etc.), what is unique about the FA PAC Internship Program is that it is the only one that brings students and faculty together to advocate for the interest of students, faculty, staff, and community colleges. It is the only internship program where faculty supervisors train students in advocacy work and student interns gain hands-on experience in political organizing. Moreover, it is the only district-wide internship program, and the only one supported by DASB and ASFC.</p>
9.	<p>Explain how your program advertises and promotes itself to the general student population. Provide a clear plan for the current academic year as well as any marketing material you will or have used. (250 words max)</p>	<p>We advertise and promote the program through the FA PAC's website; the Faculty Association website and <i>FA News</i>; the Political Science Departments' Civic Engagement Projects list; the VIDA website and organizing circles; California Campus Camp; classroom presentations and volunteer recruitment activities; and through word of mouth and one-on-one outreach by interns during the recruitment of prospective interns.</p> <p>One of our priorities this year is to raise the profile of the FA PAC Internship Program through outreach with DASB and ASFC, and through the production of videos and engagement in social media.</p>

<p>10.</p>	<p>Explain how your program promotes equity on campus. (250 words max)</p>	<p>The FA PAC Internship Program promotes equity by promoting student advocacy skills. When students are able to advocate effectively, they are more likely to obtain the resources necessary to promote equity and social justice. We see our work as directly connected to the equity mission of the college. Our goal is to promote student efficacy so that their needs are met and the institution gets the resources it needs to fulfill its mission.</p> <p>This fall (2019) the FA PAC Internship Program has been working diligently, along with the DASB and ASFC leadership, VIDA interns, and student volunteers to pressure the Board of Trustees to build below-market rate student and workforce housing at De Anza and Foothill. This is a campaign aimed at promoting equity in terms of access to housing.</p> <p>This winter (2020) the FA PAC Internship Program will continue to work on the housing campaign through the Housing Coalition. It will recruit and organize volunteers. It will engage in a registration, education, and voter mobilization campaign. It will engage assembly/senate campaigns, as well as local initiatives, including the district's bond measure and/or parcel tax campaigns. In February, we will attend the California Campus Camp where De Anza and Foothill students will meet with students from all over the state who are organizing to advance social justice and equity. In March, we will attend the FACCC Advocacy and Policy Conference, where we will network with students, faculty, and policy makers to advance the equity agenda as it pertains to De Anza, Foothill, and California Community Colleges.</p>
------------	--	---

**Signatures that are required for utilizing funds**

All financial documents, forms, requests/requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASB funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter’s Name: Robert Stockwell  
Phone Extension: x8382  
E-mail: stockwellrobert@fhda.edu  
Relationship to Project: Intern Supervisor  
Position on Campus: Political Science Instructor  
Administrator’s Name: Carolyn Wilkins-Greene  
Phone Extension: x5302  
E-mail: wilkinsgreenecarolyn@fhda.edu  
Relationship to Project: Supervisor of instructor Robert Stockwell  
Position on Campus: Dean, Social Sciences and Humanities Division

Approved by DASB Chair of Finance

(Produced by the Office of College Life - 8/1/2019)