



DASG Budget Request 2024-2025

For All Programs Excluding Athletics

Budget Request due to the Office of College Life by 4:00 pm Monday, November 6, 2023
Applications and attachments must be typed and submitted via email to Dennis Shannakian at ShannakianDennis@fhda.edu.

Please also copy the Administrator on the email.

Applications must be submitted as Word documents or searchable text PDFs (not scans; signatures are not required)

The Email Subject must be in the following format:

“DASG Budget Request - Your DASG Account/Program Name - Your DASG Account Number”

For Example: “DASG Budget Request - DASG Budget Committee - 41-51140”

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1. Program (Account) Name: Pride Center

Is this a new DASG account? Yes No DASG Account Number: 41-56670

2. Amount requested for 2023-2024 \$ 28,160

3. Total amount allocated for 2023-2024 \$ 6,595

4. How long has this program existed? 1 year and 3 months

5. Number of students directly served in this program: 400+

6. How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students benefiting from DASG funds allocated to you have paid the \$10 DA Student Body Fee and are DASG Members (DASG Budget Stipulation # 1)? The Pride Center works very closely with DASG, specifically with the Student Rights and Equity Team, but with the entire DASG and student community. While our services are open to any and all students, we specifically design our resources and programming to support students who identify as LGBTQ+, which of course including DASG members. We work extremely closely with the LGBTQ+ Alliance, which is a DASG club. We work very hard to ensure the connection between the Pride Center and DASG is promoted by recognizing that this space is the result of student organizing and advocacy efforts that span decades.

7. What would be the impact if DASG did not completely fund this request? Without this funding we would not be able to employ students to support the work of our Pride Center and be able to expand our impact across campus. Research shows that LGBTQ+ individuals have unique barriers and challenges accessing employment opportunities. Some students may be hesitant to work in service sector jobs (which are the most accessible to younger people) out of fear of facing discrimination or LGBTQ+ specific harassment. Working in a Pride Center, where their sexual orientation and gender identity is respected, can be a safe point of entry for LGBTQ+ students, specifically transgender, nonbinary, and gender expansive students.

8. Total amount being requested for 2023-2024 (from page 3) **\$25,306.43**_____

Student Payroll (2310)

MUST ALSO COMPLETE THE HOURLY BENEFITS (3200) SECTION

Must adhere to FHDA Student Pay Levels as stated at

<https://www.deanza.edu/financialaid/types/studentjobs.html>

	Job Title	# of emp. x \$ Per hr x # hrs/wk x # of wks	Cost
1.	<u>Pride Center Student Asst 10hrs</u>	<u>4 emp. x \$19.87/hr x 10 hrs/wk x 30 wks</u>	<u>\$23,844</u>
			TOTAL: <u>\$23,844</u> _____

Hourly Benefits (3200)

MUST ALSO BE COMPLETED WHEN REQUESTING PAYROLL

Benefits rates can change each year. Please check rates before requesting the same amount as last year.

(1.52 % for Student Employees, 10.4 % for Casual Employees)

	Job Title	Total \$ x Percentage	Cost
1.	<u>Pride Center Student Asst (4 emp at 10hrs)</u>	<u>\$5,961 x 1.52%</u>	<u>\$362.43</u>
			TOTAL: <u>\$362.43</u>

Food/Refreshments (4015)

(Must adhere to district Administrative Procedure 6331,

<http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AKVUKX7C7F98>)

	Item	Intended Use	Cost
1.	<u>Refreshments and Food (2 x \$300)</u>	<u>Student Leadership Trainings</u>	<u>\$600</u>
		TOTAL:	<u>\$600</u> _____

Technical and Professional Services (5214)

(Limited Engagement/Independent Contractor Agreements, Consultants/Guest Speakers/Entertainment (list programs).

For contracted speakers or performers DASG Funding shall not exceed \$5,000 per event or performance. Meals, beverages, and travel will not be reimbursed.)

	Item	Intended Use	Cost
1.	<u>Queer, Trans, People of Color Wellness Training</u>	<u>Guest Speaker</u>	<u>Student Leadership Training</u>
	<u>\$250</u> _____		
2.	<u>Pride Center Student Leadership Training Workshop</u>	<u>Presenter</u>	<u>Student Leadership Training</u>
	<u>\$250</u> _____		
		TOTAL:	<u>\$500</u> _____

Total amount being requested for 2024-2025 (also complete line 9 at bottom of first page)

\$25,306.43_____

Request For Information (RFI)

Everything submitted will be publicly available online.

	Question / Inquiry	Program Response
1.	<p>Please provide a thorough description of your program. Please describe the new services or features of your program that were implemented after you last submitted a DASG RFI. Explain how your program is unique. Are there any programs on campus that are similar or is there any duplication of services?</p>	<p>The De Anza Pride Center is a student serving center on campus. We provide a safe, supportive, and welcoming space for students across the gender and sexuality spectrum to build community, access resources, and connect to the support needed to thrive in their college experience. We offer LGBTQ+ focused workshops and events, free sexual health and personal hygiene resources, and as well as a safe place to study and be in community with other LGBTQ+ identifying students and allies.</p> <p>Through our partnerships with various campus and community-based resources, we are also able to facilitate referrals and identify support networks to impact student success both on and off campus. We are committed to uplifting and celebrating the diversity and intersectionality of the LGBTQ+ community, especially those groups who have been historically underrepresented. Additionally, the Pride Center provides guidance, through workshops and educational resources, to the larger campus community, to ensure that De Anza is welcoming and inclusive of all LGBTQ+ individuals.</p> <p>This year we are offering a few new services to students including,</p> <ul style="list-style-type: none"> • a weekly anonymous and virtually Zoom Drop-In hour where students can access services and resources related to gender identity and sexuality in a confidential way; • student leadership training to support our student interns and employees; • a Queer, Trans, Person of Color Wellness Day; and • trainings for specific departments so that our entire campus can be fully supported in their understanding of best practices in serving LGBTQ+ students. <p>We are open Mon-Thurs from 10am-5pm and there is no other program on campus that is directly and holistically serving this student population.</p>

	Question / Inquiry	Program Response
2.	How will your program expand students' perspectives and positively impact their lives and the community? (250 words max)	<p>Our program expands students' perspectives by offering LGBTQ+ centered educational and awareness raising programming. Through our events, we invite speakers and host workshops that provide intersectional representation to create a more expansive understanding of what it means to be LGBTQ+. It is important for all students to see diverse representation in campus-wide events and programming. Through Lavender Graduation we celebrate our LGBTQ+ student community's academic and personal achievements. This serves as an inspiration to other LGBTQ+ students that they too can achieve academic success. The Queer and Now Conference & Pride Ball are chances for us to uplift LGBTQ+ joy and celebrate our community in a safe and powerful way. Collectively, these events allow students to see that they are not alone and feel affirmed in their identities.</p> <p>Our programs also center wellness, which directly impacts students' lives. A national survey of youth at school found that 81% of LGBTQ youth were verbally harassed and 44% were physically harassed because of their sexual orientation. We offer a weekly LGBTQ+ Mental Health and Wellness group to provide students with a space to gain skills and receive targeted support. This year we will be adding a specific wellness event for those that identify as LGBTQ+ and people of color. Programs that center and celebrate LGBTQ+ identities on campus, work to change campus culture and ultimately create safer spaces for all students. These programs positively impact students' lives, as they create a sense of belonging and safety that is imperative for student success.</p>

	Question / Inquiry	Program Response
3.	<p>Go through the most recent DASG Budget Guiding Principles and explain how your program fits each of them or as many as possible. Please do not merely copy and paste the DASG Guiding Principles. The DASG Budget Guiding Principles are available at www.deanza.edu/dasg/budget</p>	<p>Our program helps students succeed and meet their academic and personal goals, because we center the social, emotional, safety and belonging needs of students. LGBTQ+ students need a safe space to build community and find connections to receive the support needed to reach their personal and academic goals. They also need relevant support services that go beyond academic services, in order to stay in school and find academic success.</p> <p>Our program promotes leadership, civic engagement, and student advocacy by employing students and training them to lead their peers in programming that directly impacts their lives. Our students take leadership in all of our events, which builds up their skills and confidence.</p> <p>The Pride Center directly promotes diversity, equity, and inclusion by organizing events and programming that centers LGBTQ+ voices and experiences. Campus-wide surveys have identified LGBTQ+ representation and inclusion as a need, as voiced by numerous students.</p> <p>We work to follow environmental practices by reusing materials year after year, reducing waste, and sorting our used goods into garbage, paper, and cans/bottles.</p> <p>These programs are based on the current values and needs of De Anza students. They will all take place during the 2024-2025 fiscal year and benefit DASG Constituents. We will have DASG constituents on our planning committees and work closely with DASG student leaders to promote these events.</p> <p>Our programs directly impact student retention, as they build community and belonging amongst LGBTQ+ students who are a target population, as recognized in the yearly Student Needs Surveys that are administered across campus. As mentioned in this application, the LGBTQ+ student population has historically not been centered in campus wide retention efforts and so the Pride Center is directly aiming to shift these historic trends.</p> <p>As is written throughout this application, our program supports student activities and greatly enhances students cocurricular and extracurricular experiences.</p>

	Question / Inquiry	Program Response
4.	Explain how your program advertises and promotes itself to all students. Has your program made extra effort to market and reach underserved students? If so, describe how. If not, describe what challenges your program faces in trying to do so. Provide a clear plan for the current academic year as well as any marketing material you will or have used.	Our program advertises and promotes through Discord, Instagram, an email listserv, the Communications Office, the Office of Equity, and through physical fliers on campus. As a newer Student Center on campus, we still need to work on creating a more visible presence, both to students who come in person to campus, as well as students who are remote. Having more student employees allows us to expand both our programming, as well as our outreach efforts. Through our large-scale events, we hope to partner with other Clubs, Divisions, Departments, and Classes to reach the larger student body. Creating this larger presence on campus would allow for us to have a greater impact on students' lives, as well as the overall campus culture.
5.	Explain how your program promotes equity within the program and on campus. For example: equity training for all staff and student leaders, hiring from underrepresented communities, etc.	The Pride Center promotes equity within our programs by hiring from underrepresented communities, expanding knowledge and awareness, and promoting intersectional voices within the LGBTQ+ community. We promote equity on campus, by increasing the visibility of our LGBTQ+ student body, as well as LGBTQ+ staff and faculty. We design and facilitate equity trainings across campus on best practices to supporting LGBTQ+ students for staff, faculty, and student leaders.
6.	How has your program adapted to providing its services online? Alternatively, please provide a clear plan for how your program would provide online services if needed in the future.	We have worked very hard to create both a physical and online presence for students. We have weekly virtual Drop-In hours for students to access resources, find support, or to ask questions. We have also been working on expanding our website to include relevant campus and community-based resources. With additional support from Student Assistants, we'd be able to expand our online programming and be able to increase our marketing efforts to reach more students.
7.	Please indicate which object codes are critical for DASG to fund this year. Please do NOT list down all of the object codes.	Student Payroll (2310) and Hourly Benefits (2300) are critical to fund for the success of our Program. We currently have 1 Pride Center Coordinator running all programming, training, and event planning/coordination activities. Having paid student leaders will allow for the expansion of the work that has already been developed. Additionally, it will create new opportunities for underrepresented students to gain employment, as well as develop leadership skills.

Data Sheets/Attachments

Please attach supporting documents of the following questions and list the document names accordingly.

Covering all the bullet points will be beneficial for our review process. IF attachment is not required or missing, please give your thorough answers below.

Everything submitted will be publicly available online.

	Question / Inquiry	Document Name / Additional Response
1.	<p>ENROLMENT</p> <ul style="list-style-type: none"> • Number of total AND new active students over the past 3 years • Number of enrolments retained (stayed for more than a quarter) • Number of students enrolled in online services • Does your program serve a certain demographic or the whole De Anza population? • Racial demographics (if possible) 	<p>The Pride Center is in its 2nd year as a Student Center on campus. In the 2022-23 academic year, we served over 400 students through our direct programming, as well as through our collaboration efforts. Of the students we served directly, all of them stayed for more than a quarter.</p> <p>Thus far, in the 2023-24 academic year, we currently have over 100 new active students.</p> <p>We serve the whole De Anza population through our training and visibility efforts, however we focus specifically on providing the LGBTQ+ student community with direct services, supports, and resources.</p>
2.	<p>STUDENT FEEDBACK</p> <ul style="list-style-type: none"> • Attach student feedback forms, surveys, etc. • How has your program responded to suggestions made by students in the previous year? 	<p>Throughout the year we solicit student feedback in our programming and resource support efforts. We guide our programming decisions based on a constant loop of student feedback.</p> <p>See attached:</p> <ul style="list-style-type: none"> • Pride Center Fall Quarter Feedback_Suggestion Survey • Pride Center Survey – Spring 2023
3.	<p>FUNDING</p> <ul style="list-style-type: none"> • List any funding from the college, sources of income, any grants, and any other source (include ALL Account Numbers, Account Names, Account Balances, and Account Purposes/Restrictions) • Attach account reports of all sources of funding 	<p>The Pride Center has received one time grant funding in 2021-22, in the amount of \$135,172, to be used over 5 years to establish a physical Pride Center space, create a LGBTQ+ focused learning community, and develop training and professional development for faculty/staff. The funding requested in this application will be solely focused on student employment and programming to supplement what is covered in the grant.</p> <p>Fund (121252) Org (232046)</p>

	Question / Inquiry	Document Name / Additional Response
		Program (601000) See attached report: <ul style="list-style-type: none"><li data-bbox="824 289 1328 325">• Financial Transaction Detail Report

Signatures are not Required for this Application

Signatures are not required for this application; however, the Administrator should still review and approve the application and should be copied on the email submitting the application. **The Budgeter and Administrator cannot be the same person.** Applications must be typed and submitted via email along with any attachments; applications must be submitted as Word documents or searchable text PDFs (not scans).

Signatures that are Required for Utilizing Funds

All future financial documents, forms, requests, requisitions require the signature of the budgeter(s) and the administrator responsible for the program of the account. The budgeter and administrator responsible for the program of the account shall sign designating this is an appropriate expenditure of DASG funds and in the best interest of the student body. Administrators are responsible for any expenditures exceeding budget allocations. **The Budgeter and Administrator cannot be the same person.**

Budgeter and Administrator Information

For DASG accounts the Budgeter is the person directly responsible for managing the account program and the Administrator is the person over them.

Budgeter's Name:	<u>Jamie Pelusi</u>
Phone Number:	<u>(408) 864-8583</u>
Email Address:	<u>pelusijamie@fhda.edu</u>
Relationship to Project:	<u>Managing and Overseeing the Project</u>
Position on Campus:	<u>Faculty Coordinator, Pride Center</u>
Administrator's Name:	<u>Michelle Hernandez</u>
Phone Number:	<u>(408) 864-8365</u>
Email Address:	<u>hernandezmichelle@fhda.edu</u>
Relationship to Project:	<u>Direct Supervisor</u>
Position on Campus:	<u>Dean, Equity and Engagement Division</u>