

**MINUTES**  
**DASB BUDGET AND FINANCE COMMITTEE MEETING**  
**Wednesday, May 12, 2004**  
**1:30 pm**  
**Santa Cruz Room**

**Call to Order**

Drew Golkar called the meeting to order at 1:31 pm.

**Roll Call**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Left Early</b>
1. Samuel Akau	X			
2. Drew Golkar	X			
3. Nadine Foster-Mahar	X			
4. Gita Ram	X			
5. Martha Ruiz	X			
6. Allison Smith	X			
7. Saba Zariv	X			

Advisor: Dr. John Cогnetta

Ex Officio Member: Lisa Kirk

Guests: Lyndell Blankenship, William Shu

**Approval of Minutes**

Wednesday, May 5, 2004

The Minutes of Wednesday, May 5, 2004 were not reviewed.

**Public Comments**

There were no public comments.

**Consent Calendar**

1. Line item transfer in the amount of \$490.00 from object code 4060 (Printing) to object code 6420 (Current Capital Equipment) in account 41-57145 (Film/TV).
2. Line item transfer in the amount of \$464.00 from object code 2310 (Student Salary) to object code 4010 (Supplies) and \$15.00 from object code 3200 (Hourly Benefits) to object code 4010 (Supplies) in account 41-56650 (Outreach).

Gita Ram moved to approve the Consent Calendar.

Allison Smith seconded the motion.

Motion to approve the Consent Calendar passed by consensus.

**Business**

**DISCUSSION/ACTION**

3. New Funding Request

This item is to discuss funding up to \$2,200.00 for 200 overhead projector acetate rolls for classroom use for De Anza campus. Acetate rolls are \$9.75 each, in bulk, but any funding for additional acetate rolls would be welcomed.

Presenter: Lyndell Blankenship

This item was presented.

Discussion occurred.

Discussion ended.

DISCUSSION/ACTION

4. New Funding Request

This item is to request funding in the amount of \$660.00 for the Phi Theta Kappa Leadership Development Studies program.

Presenter: Charles Klein

This item was presented.

Discussion occurred.

Discussion ended.

DISCUSSION/ACTION

5. New Funding Request

This item is to discuss funding in the amount of \$28,000 in order to put to the Diversity Campus Climate Survey results in a video format and to develop a series of campus forums related to the data from the survey.

Presenter: Dr. Marion Winters

Saba Zariv moved to postpone this item to next week.

Martha Ruiz seconded the motion.

Motion to postpone this item to next week passed by consensus.

**Burning Issues**

It was announced that Carry Forwards would be presented at next week's Senate meeting.

**Announcements/Informational Reports**

It was announced that there would be a pizza party on May 21<sup>st</sup>.

**Adjournment**

Drew Golkar adjourned the meeting at 2:25 pm.

Submitted By:

Kate Bertges

DASB Secretary

Approved Wednesday May 19, 2004