

MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Monday, April 11th, 2005
4:00 pm
Santa Cruz Room

Call to Order

Henna Khan called the meeting to order at 4:03 pm.

Roll Call

<u>Name</u>	<u>Present</u>	<u>Absent</u>	<u>Late</u>	<u>Left Early</u>
Stephanie Bellini	X			X 5:01 pm
Nadine Foster	X			
Amine Hambaba	X			
Henna Khan	X			
Lilya Mitelman	X			
Jane Qi	X			
Harris Qureshi		X		

Ex-Officio: John Cognetta, Advisor

Lisa Kirk, Accountant

Guests: Veronica Barragan, Anna Callahan, Anna Reynoso, Randolph Splitter

Approval of Minutes

March 14th, 2005

Nadine Foster moved to approve the minutes of March 14th, 2005.

Stephanie Bellini seconded the motion.

Motion to approve the minutes of Monday, March 14th, 2005 passed by consensus.

Public Comments

There were no public comments.

Consent Calendar

1. Line item transfer. \$400.00 from account 41-57130 (Jazz Ensemble Recording), object code 5214 to object code 5340.
2. Line item transfer. \$50.00 from account 41-51176 (DASB Student Rights and Campus Relations Committee), object code 4010 (Supplies) to object code 4015 (Refreshments/Meeting Meals).

Nadine Foster moved to approve the Consent Calendar.

Stephanie Bellini seconded the motion.

Motion to approve the Consent Calendar passed by consensus.

Business

3. Additional New Funding

This item is to discuss and approve \$313.00 for account 41-52323 for the purchase order of DASB Computers.

Lisa Kirk presented and answered questions regarding the additional funding request.

Nadine Foster moved to approve \$313.00 from account 41-51395 (Variance) for the DASB computers.

Lilya Mitelman seconded the motion.

Discussion occurred.

Lilya Mitelman moved to end discussion.

Nadine Foster seconded the motion.

Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>
Stephanie Bellini	X		
Nadine Foster	X		
Amine Hambaba	X		
Henna Khan	-	-	-
Lilya Mitelman	X		
Jane Qi	X		

Chair

By majority vote, motion to approve \$313.00 from account 41-51395 (Variance) for the DASB computers passed.

4. New funding

This item is to discuss and approve \$575.00 per year for 2004-5 and 2005-6 for the Red Wheelbarrow.

Randolph Splitter presented and answered questions regarding the request for new funding.

Nadine Foster moved to approve \$575 from account 41-52102 (Winter/Spring Special Allocations) for the Red Wheelbarrow for 2004-2005.

Lilya Mitelman seconded the motion.

Discussion occurred.

Stephanie moved to end discussion.

Jane Qi seconded the motion.

Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>
Stephanie Bellini	X		
Nadine Foster	X		
Amine Hambaba	X		
Henna Khan	-	-	-
Lilya Mitelman	X		
Jane Qi	X		

Chair

By majority vote, motion to approve \$575 from account 41-52102 (Winter/Spring Special Allocations) for the Red Wheelbarrow for 2004-2005 passed.

5. New Funding

This item is to discuss and approve \$1,624.75 for the Samba percussion ensemble course beginning Fall 2005.

Henna Khan postponed the item for new funding.

6. New Funding

This item is to discuss and approve funding (amount to be presented) for travel allocation for students to legislate in Sacramento on April 19 and 20, 2005.

John Cognetta, Veronica Barragan, and Anna Reynoso presented and answered questions for the new funding item for Latina Action Day in Sacramento. Martha Kanter and Laura Cassas Friar, a lobbyist, are helping Foothill-De Anza Latina students legislate in Sacramento.

Nadine Foster moved to approve \$1,650.00 from account 41-52102 (Winter/Spring Special Allocations) for the Latina Action Day [5 students, 1 advisor] on April 19th and 20th, 2005 with the following allocated expenses:

Registration	\$600.00
Rooms	\$623.84
Van Rental	\$301.55

Per Diem \$95.00
 Total \$1620.39

Lilya Mitelman seconded the motion.
 Discussion occurred.
 Stephanie Bellini moved to end discussion.
 Jane Qi seconded the motion.
 Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>
Stephanie Bellini	X		
Nadine Foster	X		
Amine Hambaba	X		
Henna Khan	-	-	-
Lilya Mitelman	X		
Jane Qi	X		

Chair

By majority vote, motion to approve \$1,650.00 from account 41-52102 (Winter/Spring Special Allocations) for the Latina Action Day on April 19th and 20th, 2005.

7. 2005-2006 Budget

This item is to discuss the presentation of the 2005-2006 Budget to the Board of Trustees. Henna Khan presented the item for discussion.
 Details of the presentation were discussed: the presentation of the 2005-2006 DASB Budget will take place on Monday, May 2nd, 2005. The presenters will meet 4:30 pm at De Anza to rehearse, and carpool to Foothill for the presentation.

Agenda item 5 was presented:

5. New Funding

This item is to discuss and approve \$1,624.75 for the Samba percussion ensemble course beginning Fall 2005.
 Ronald Dunn presented the item for new funding.
 Nadine Foster moved to approve \$1,625.00 from account DASB Capital for the Samba percussion ensemble course as an urgent action item.
 Lilya Mitelman seconded the motion.
 Discussion occurred.
 Jane Qi moved to end discussion.
 Nadine Foster seconded the motion.
 Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>
Stephanie Bellini	X		
Nadine Foster	X		
Amine Hambaba	X		
Henna Khan	-	-	-
Lilya Mitelman	X		
Jane Qi	X		

Chair

By majority vote, motion to approve \$1,625.00 from account DASB Capital for the Samba percussion ensemble course as an urgent action item.

Burning Issues

- DASB Tsunami Banquet. Tickets need to be reconciled, need account number to write the check out to the non-profit organization.
- Capital fund transferred to Special Allocations.

- Notice to De Anza regarding the availability of Capital and Special Allocations funding for programs must go out by the 6th week of the quarter.

Announcements/Informational Reports

Future Meeting Times/Dates:

Mondays 4 pm

Board of Trustees Presentation (rehearsal). May 2nd, 2005, 4 pm.

Adjournment

Henna Khan adjourned the meeting at 5:00 pm.

Submitted by

Queena Deschene

DASB Secretary

Approved Monday, April 18th, 2005