



## DASB SENATE MEETING MINUTES

Wednesday, January 23<sup>rd</sup>, 2019

4:00 pm

Student Council Chambers

**Chair:** Carolyn Nguyen

**Contact:** carolynthn@gmail.com

### Call to Order

Carolyn called the meeting to order at 4:01 pm.

### Roll Call

2019-01-23 Attendance			Yes: 27	No: 0	Abs: 0
1 N/A	2 Alex	3 Allison			
4 Amine	5 Angel	6 Andre			
7 Arina	8 Beatrix	9 Bhuvi			
10 Brandi	11 Carolyn	12 Chris			
13 Devansh	14 Felicia	15 Honhi			
16 Ian	17 Jeff	18 Jeffrey			
19 Josephine	20 Lawrence	21 N/A			
22 N/A	23 Linh	24 Louise			
25 Michelle	26 Raynard	27 Salih			
28 Shelly	29 Steffani	30 Steven			
31 Sulton	32 Takuto	33 Winston			
34	35				

Absent: Jeff

Excused: Shelly

### Approval of Minutes

- January 16<sup>th</sup>, 2019
- **Takuto moved to approve the minutes from January 16<sup>th</sup>, 2019**
  - **Seconded by Allison**
    - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Carolyn N, Raynard D, Devansh P, Ian R, Josephine L, Salih K, Steffani D, Takuto U, Lawrence S, Jeffrey C, Steven D, Amine E, Honhi H, Michelle H, Alex J, Chris L, Andre L, Brandi M, Sulton M, Bhuvi N, Angel R, Allison S, Arina S, Beatrix T, Felicia T, Louise T, Linh T.***

### Public Comments

*Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).*

- Tim, President of the Faculty Association introduced himself and thanked the Senate for their support during the Work to Contract.

### Advisor Announcements

*Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.*

- Hyon Chu informed the Senate there is a De Anza app and asked the Senators to download it.
- Hyon Chu informed she is working on scheduling One-on-one meeting with all the Senators.
- Hyon Chu asked the committees to submit their committee meeting times to Dennis.
- Hyon Chu informed Yali will take the lead for the Flea Market Ad-Hoc Committee, she will send information to Sofi who will forward the information to the Senate.

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- Carolyn asked the Senators to contact Raynard when they will be late, absent or attend at an event.
- Raynard asked the Senators to sign up for Club Day tomorrow and also sign up for class presentations regarding the general elections.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

No Student Trustee Announcements

### Shared Governance Reports

- Lawrence informed he attended the SSCCC Board of Directors meeting on Friday and Saturday in Sacramento where they voted on resolutions.
- Brandi and Ian announced IPBT went over the student equity proposal plan and they discussed the Student Success Center coordinator position.
- Beatrix informed SSPBT discussed program review and updates.

### Inter Club Council Reports

- Rex announced tomorrow is Club Day.

### Internal Committee Reports

- Salih announced Arina is the new Vice Chair of the Marketing committee. At the last meeting the committee discussed tactics for the general election and they discussed Club Day.
- Devansh informed Administration discussed the Bylaws and possibly a Parli pro workshop.
- Josephine informed Student Rights and Services discussed the resource fair that will be on February 23.
- Takuto informed Environmental Sustainability discussed the Save Paper Project and they also discussed the traffic situation in the Bay Area.
- Lawrence announced Legislative Affairs worked on two resolutions: Overnight parking and Anti-Fraternization.

## Consent Calendar

1. Add Arina Sze to Marketing Committee as Vice Chair.
  2. Add Arina Sze to Elections Committee.
  3. Add Michelle Hua to Legislative Affairs Committee as Vice Chair.
  4. Add Michelle Hua to Diversity and Events Committee.
  5. Add Steven Djuarsa to Diversity and Events Committee.
  6. Add Chris Lai to Diversity and Events Committee.
  7. Add Arina Sze to Diversity and Events Committee.
  8. Add Louise Tham to Diversity and Events Committee.
  9. Add Garrett Ivan to Finance Committee as an Intern.
  10. Add David Lee to Diversity and Events as an Intern.
  11. Add Halina Liang to Finance Committee as an Intern.
  12. Add Halina Liang to Environmental Sustainability Committee as an Intern.
- Carolyn informed Arina Sze is no longer part of the Elections Committee.
  - Lawrence informed Shelly Michael is missing on the Consent Calendar
    - Sofi informed there had been a misunderstanding
  - **Andre moved to amend the Consent Calendar by removing Arina Sze from the Elections Committee**
    - **Seconded by Takuto**
      - **No objections**
  - **Lawrence moved to amend the Consent Calendar by adding Shelly Michael to Legislative Affairs Committee.**
    - **Seconded by Takuto**
      - **No objections**
  - **Andre moved to approve the Consent Calendar as amended.**
    - **Seconded by Felicia**
      - **No objections**
  - **Motion passes on consensus.**
  - ***Senators present: Carolyn N, Raynard D, Devansh P, Ian R, Josephine L, Salih K, Steffani D, Takuto U, Lawrence S, Jeffrey C, Steven D, Amine E, Honhi H, Michelle H, Alex J, Chris L, Andre L, Brandi M, Sulton M, Bhuvu N, Angel R, Allison S, Arina S, Beatrix T, Felicia T, Louise T, Linh T.***

## Business Items

### 13. INFORMATION/DISCUSSION

Title: DASB Budget Information

*This item is to present information about the DASB budget.*

Presenter: Lisa Kirk

Time: 30 minutes

- Lisa presented information and processes about the DASB Budget. She showed the budget website and presented the spreadsheets for Fund 41 and Fund 46. She explained the process for approving the budget deliberations.

### 14. INFORMATION/DISCUSSION/ACTION – FIRST VOTE

Title: DASB Extended Meeting Meals Special Allocations Funding Request

*This item is to approve a funding request of \$600.00 for DASB Extended meeting meals from Special Allocations.*

Presenter: Ian Robertsson, Dennis Shannakian

Time: 15 minutes

- Ian presented and informed the Finance Committee recommended to approve \$600 instead of the originally requested amount of \$178.26 as the \$600 will also cover food expenses during the budget deliberations.
- **Raynard moved to approve the funding request of \$600.00 for DASB Extended meeting meals from Special Allocations.**
  - **Seconded by Josephine**
    - **No objections**
- **Motion passes on consensus.**
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## 15. INFORMATION/DISCUSSION/ACTION

Title: DASB Shared Governance Ad-Hoc Committee Proposal

*This item is to discuss the process to further the project on DASB Shared Governance and propose to form an Ad-Hoc Shared Governance Committee.*

Presenter: Rex Zhang

Time: 15 minutes

- Rex presented, he started with a summary of what was discussed last week. He presented his proposal and explained the tasks of the Ad-Hoc Committee.
  - Discussion occurred. Rex informed he would prefer having this as an Ad-Hoc Committee rather than a standing committee and they would be meeting biweekly or monthly. Lawrence informed he believes the tasks and responsibilities sounds similar to what the Administration committee does.
- **Takuto moved to form an Ad-Hoc Shared Governance Committee.**
  - **Seconded by Ian**
    - **Takuto withdrew his motion**
- **Lawrence moved to refer agenda item #15, DASB Shared Governance Ad-Hoc Committee, to Administration Committee.**
  - **Seconded by Angel**
    - **No objections**
- **Motion to refer agenda item #15, DASB Shared Governance Ad-Hoc Committee, to Administration Committee passes on consensus.**
- *Senators present: Carolyn N, Raynard D, Devansh P, Ian R, Josephine L, Salih K, Steffani D, Takuto U, Lawrence S, Jeffrey C, Steven D, Amine E, Honhi H, Michelle H, Alex J, Chris L, Andre L, Brandi M, Sulton M, Bhuvi N, Angel R, Allison S, Arina S, Beatrix T, Felicia T, Louise T, Linh T.*

16. INFORMATION/DISCUSSION/ACTION

Title: Shift from paper towels in restrooms to hand dryers

*This item is to endorse the Save Paper Project to reduce the carbon footprint and the paper expense.*

Presenter: Takuto Ueda

Time: 20 minutes

- Takuto presented, he informed about his endorsement of the Save Paper Project. He explained he would like to replace the paper towels in the restrooms to Dyson Airblade driers instead. He gave a presentation about the environmental benefits, the financial benefits and hygienic benefits of changing to Dyson Airblade dryers.
  - Discussion occurred. Takuto informed he has already discussed this with Campus Facility and he is only asking for an endorsement. Takuto explained he will promote this by tabling and have events to encourage students to use less paper. Michelle informed the Dyson Airblade dryers are being used by restaurants which means they are hygienic
- **Michelle moved to endorse the Save Paper Project**
  - **Seconded by Allison**
    - **No objections**
- **Motion passes on consensus.**
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## 17. DISCUSSION/ACTION

Title: Facebook Group chat

*This item is to create a new DASB Senate Facebook group chat*

Presenter: Josephine Lukius

Time: 10 minutes

- Josephine informed she would like to create a group chat on Facebook since the Slack app is not working.
  - Discussion occurred. Brandi informed she was in favor of a new group chat but it should be on a professional level and suggested to possibly create a social group chat too. Hayman raised a concern about Brown Act – she informed the Senators that they cannot discuss any agenda items in the group chat.
- **Michelle moved to create a DASB Senate Facebook Group Chat.**
  - **Seconded by Amine**
    - **No objections**
- **Motion passes on consensus.**
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- Allison informed there will be an Ad-Hoc Mascot committee meeting in the Senate Office at 2:00 pm.

### Senate Announcements

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- Raynard reminded the Senators to sign up for Club Day tomorrow and to sign up for class presentations with regards to the general elections.
- Michelle SSSCC Region IV will meet this Friday at 5:00 pm at De Anza.
- Carolyn announced the elections committee needs new members and if anyone wants to join they can contact her or Rex.



### Student Trustee Announcements

*Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

- Hayman announced she attended the Board of Trustee meeting on January 5<sup>th</sup> where they approved the curriculum and adding new courses to De Anza.
- Hayman informed De Anza is partnering with schools in Cupertino, mainly for 1-5<sup>th</sup> grade where students can take summer classes at De Anza.

### Adjournment

Carolyn adjourned the meeting at 5:59 pm.