



## DASB SENATE MEETING MINUTES

Wednesday, October 23<sup>rd</sup>, 2019

4:00 pm

Student Council Chambers

**Chair:** Shelly Michael

**Contact:** shelly.s.michael@gmail.com

### Call to Order

Shelly called the meeting to order at 4:00 pm.

### Roll Call

2019-10-23 Attendance			Yes: 18	No: 0	Abs: 0
1	N/A	2	Alex J.	3	Alex W.
4	Chris L.	5	Arafa O.	6	Arina S.
7	Bhuvaneshwari N.	8	BK B.	9	David L.
10	Daysha P.	11	Eric J.	12	Faizan M.
13	Halina L.	14	John N.	15	N/A
16	Katie H.	17	Keanu C.	18	Maya B.
19	Nga N.	20	Paige W.	21	N/A
22	N/A	23	Juan M.	24	Shelly M.
25	Sonia Y.	26	Steve H.	27	Yusra I.
28		29		30	
31		32		33	
34		35			

Left early: Yusra (6:24)

### Approval of Minutes

- October 16<sup>th</sup>, 2019
- **Faizan moved to approve the minutes from October 16<sup>th</sup>, 2019**
  - **Seconded by Bhuvaneshwari**
    - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Alex J, Alex W, Arafa O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I***

### Public Comments

*Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).*

- Member from the public proposed that the DASB looked into having less salt in the food that is served in the cafeteria.
- Yali announced she has been promoted and will leave De Anza after the Flea Market on November 2.

### Advisor Announcements

*Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.*

- Hyon Chu announced that she will, along with seven representatives from DASB and ICC, attend the CCCSAA Conference in Sacramento this weekend.
- Hyon Chu shared that Shelly, Juan, and Faizan did an excellent job advocating for the mascot change during today's Mascot Committee meeting.
- Dennis asked to clarify the internal committee meeting times.

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- Maya announced a delegate is needed for the Academic Senate Committee. If anyone is interested they should talk to her as soon as possible.
- Faizan informed that, with regards to the mascot change, the Athletics Department has expressed concerns that they have felt left out in the discussion.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

- Genevieve shared what was discussed at the Trustee Conference during the weekend.

### Shared Governance Reports

- Juan thanked the students who attended the SSCCC meeting on Friday. The meeting had representation from all other Region IV Colleges. He informed SSCCC is planning a retreat for the ASO's in the region on November 22.
- John and Halina informed they attended the IPBT meeting where they continued to discuss program reviews.
- Faizan informed SSPBT discussed the Student Learning Outcome.
- BK informed Academic Senate discussed the Presidential Search Committee. The committee also discussed the issue of part-time faculty giving their parking permits to other faculty.
- Sonia informed Classified Senate discussed the Presidential Search Committee. The committee discussed the facilities masterplan for the Flint Center.
- Bhuvaneshwari and Katie informed ICC discussed the Fall Mixer which will be held on November 14. They shared that ICC are now recruiting interns.
- Shelly informed the Chancellors Advisory Board discussed housing on the Flint Center structure, and Shelly advocated for it to be affordable housing.

### Inter Club Council Reports

No Inter Club Council representative present.

## Internal Committee Reports

- Juan informed Legislative Affairs Committee discussed the SSCCC meeting. The committee also made plans for this quarter and Winter quarter.
- John informed Flea Market Committee discussed promotional items, and they have separated the committee into teams who will work on the banner and photography.
- Halina informed the Finance Committee approved a Special Allocations request for the English Department. The committee also finalized the questions for the DASB Scholarship.
- Steve informed Environmental Sustainability Committee elected their officers. The committee will be partnering with Student Rights and Services for Self-care week. The committee also approved an EcoFund funding request, and the committee started working on their Meatless Monday goal.
- Bhuvaneshwari informed Marketing and Communications Committee elected David as their new Vice Chair. The committee is currently having about 20 interns, and they started planning their social media campaign for the upcoming quarters.
- Katie informed Diversity and Events are mainly focusing on the upcoming Fall Mixer event.
- Paige informed Student Rights and Services have discussed creating a resource poster where they will provide resource information for the De Anza students. The committee also discussed the minimum wage for student employees on campus, the committee is planning on having book donation week the first and last week of every quarter.

## Consent Calendar

1. Add Yusra Ibrahim as Vice Chair of Student Rights and Services Committee
2. Add Katie Chu as Chair of Diversity and Events Committee
3. Add Sonia Yu as Vice Chair of Diversity and Events Committee
4. Add Yusra Ibrahim to Academic Senate Committee
5. Add Chris Lai to Curriculum Committee Committee
6. Add Sonia Yu to Guided Pathway Core Team Committee
7. Add BK Baek to Guided Core Team Committee
8. Add Maya Burns to Student Rights and Services Committee
9. Add Ananya Bapat to Student Rights and Services Committee as an Intern
10. Add Ananya Bapat to Legislative Affairs Committee as an Intern
11. Add Silvia Chalista to Finance Committee as an Intern
12. Add Matthew Holt to Environmental Sustainability Committee as an Intern
13. Add Elle Hughes to Marketing and Communications Committee as an Intern
14. Add Garrett Ivan to Finance Committee as an Intern
15. Add Kanto Kikuchi to Environmental Sustainability Committee as an Intern
16. Add Siwoo Kim to Flea Market Committee as an Intern
17. Add Ashley Ji Yan Liong to Flea Market Committee as an Intern
18. Add Tess Moharram to Finance Committee as an Intern
19. Add Tess Moharram to Environmental Sustainability Committee as an Intern
20. Add Raina Nugroho to Flea Market Committee as an Intern
21. Add Kaitlyn Pasaylon to Flea Market Committee as an Intern
22. Add Arushi Sharma to Finance Committee as an Intern
23. Add Naresh Singh to Finance Committee as an Intern
24. Add Aly Wang to Flea Market Committee as an Intern
25. Add Yuetong Zhang to Environmental Sustainability Committee as an Intern
26. Add Heidi Liauw to Diversity and Events Committee as an Intern
27. Add Heidi Liauw to Environmental Sustainability Committee as an Intern
28. Add Alice Lu to Diversity and Events Committee as an Intern
29. Add Alice Lu to Environmental Sustainability Committee as an Intern
30. Add Brandi Sue Madison to Flea Market Committee as an Intern

- **Bhuvaneshwari moved to approve the Consent Calendar**
  - **Seconded by John**
    - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Alex J, Alex W, Arafu O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I***

## Business Items

### 31. INFORMATION

Title: EcoCharger

*This item is to present an EcoFund project idea to the DASB Senate for approval.*

Presenter: Eric (Tan Run) En, Steve Hoang

Time: 15 minutes

- **Steve moved to strike Business Item #31**
  - **Seconded by Sonia**
    - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Alex J, Alex W, Arafa O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I***

### 32. ACTION

Title: Reconfirm College Presidential Search Committee DASB Representatives

*This item is to reconfirm Genevieve Kolar and Bhuvaneshwari Natarajan as the two elected delegates who will represent the DASB on the Presidential Search Committee.*

Presenter: Shelly Michael

Time: 10 minutes

- **Arafa moved to reconfirm Genevieve Kolar and Bhuvaneshwari Natarajan as the two elected delegates who will represent the DASB on the Presidential Search Committee.**
  - **Seconded by Paige**
    - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Alex J, Alex W, Arafa O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I***

### 33. INFORMATION/DISCUSSION

Title: DASB Senate Conduct Expectations

*This item is to discuss the expectations for DASB Senators including timeliness, meeting preparation, and communication within the DASB Senate Vice President.*

Presenter: Maya Burns, Shelly Michael

Time: 15 minutes

- Maya presented, she explained that accountability needs to be taken with absences. She informed the Senators that they are required to submit their excused absences form a day prior to the Senate meeting. Shelly explained what the expectations are for the Senators in terms of punctuality and preparedness for the Senate meeting.
  - Hyon Chu shared her expectations of the Senators and explained she wants them to check their emails on a daily basis during the week days.

### 34. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Field Hours Bylaws Changes

*This item is to approve changes made to the DASB Bylaws with regards to the new field hour requirements.*

Presenter: Maya Burns

Time: 15 minutes

- **Maya moved to add “per week” after two (2) publicly posted office hours.**
  - **Seconded by Paige**
    - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafu O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**
- **Juan moved to approve the changes made to the DASB Bylaws with regards to the new field hour requirements as amended.**
  - **Seconded by Steve**
    - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafu O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**

### 35. INFORMATION

Title: DASB Senate Bylaws and Elections Code Required GPA Changes

*This item is to present changes to the DASB Senate Bylaws and DASB Elections Code to make the minimum GPA requirement 2.0 instead of 2.5 for DASB Senators as required by State Education Code Legal Opinion E 04-02 from March 8, 2004.*

Presenter: Dennis Shannakian

Time: 10 minutes

- Dennis presented the changes made to the DASB Senate Bylaws and the DASB Elections Code to make the minimum GPA requirement 2.0 instead of 2.5.

### 36. DISCUSSION/ACTION

Title: DASB Senate Internal Community Question Box

*This item is to discuss and approve the installation of a box in the DASB Office for internal questions and ideas, along with protocol for answering questions.*

Presenter: Juan Marquez, Paige Wallace

Time: 15 minutes

- Juan and Paige presented the idea and their reasoning to why they want an internal community question box.
  - Discussion occurred. There was a suggestion to create a list of FAQ which could also be posted on the DASB website.
- **Bhuvaneshwari moved to approve the installation of a box in the DASB Office for internal questions and ideas.**
  - **Seconded by John**
    - **No objections**
- **Motion passes on consensus.**
- **Senators present: Alex J, Alex W, Arafa O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I**



### 37. DISCUSSION/ACTION

Title: DASB Office Bulletin Board Posting Timeline

*This item is to discuss and approve the use of DASB Office bulletin boards to post photos and memorabilia of past and future DAB work including La Voz articles around the perimeter of the office, above the desks.*

Presenter: Steve Hoang, Bhuvaneshwari Natarajan, Genevieve Kolar

Time: 15 minutes

- Steve, Bhuvaneshwari, and Genevieve presented their idea with the bulletin board in the Senate office. They explained that this will be a way to represent the work that has been done by the DASB Senate, it will also be a way for students to become more familiar with DASB.
  
- **Arafa moved to approve the use of DASB Office bulletin board in the DASB Senate office.**
  - **Seconded by David**
    - **No objections**
  
- **Motion passes on consensus.**
- ***Senators present: Alex J, Alex W, Arafa O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H, Yusra I***

### 38. INFORMATION/DISCUSSION

Title: Set Up and Clean Up Schedule

*This item is to present the schedule that shares which committee sets up the Student Council Chambers for Senate meetings and cleans up the DASB Office.*

Presenter: Maya Burns

Time: 10 minutes

- Maya presented the schedule for setting up the Student Council Chambers and cleaning the DASB Office.
  - Discussion occurred. There is a lot of items in the Senate office the Senators are not sure what to do with. It was also discussed to replace the vacuum cleaner.

## Introduction and Approval of Prospective Senators

- The following prospective Senators attended their first Senate meeting:
  - Amy Kim
  - Ashley Aquino
  
- The following prospective Senators attended their second Senate meeting:
  - Tsubomi Suzuki
  - Mason Yan
  - Grace Lim
  
- The following prospective Senators attended their third or more Senate meeting:
  - Qingyuan (Max) Chen
  - Ibrahim (Homa) Bakhiet
  
- Max began with his opening statement
  - Questions were asked to the candidate
    - The candidate finished with his closing statement
  
- Homa began with his opening statement
  - Questions were asked to the candidate
    - The candidate finished with his closing statement
  
- The Senate discussed the two candidates prior to voting.

**Roll call vote to elect Qingyuan (Max) Chen as a Senator**

Elect Qingyuan (Max) Chen as a Senator			Yes: 10	No: 8	Abs: 0
1 N/A	2 Alex J.	3 Alex W.			
4 Chris L.	5 Arafa O.	6 Arina S.			
7 Bhuvaneshwari N.	8 BK B.	9 David L.			
10 Daysha P.	11 Eric J.	12 Faizan M.			
13 Halina L.	14 John N.	15 N/A			
16 Katie H.	17 Keanu C.	18 Maya B.			
19 Nga N.	20 Paige W.	21 N/A			
22 N/A	23 Juan M.	24 Shelly M.			
25 Sonia Y.	26 Steve H.	27 Yusra I.			
28	29	30			
31	32	33			
34	35				

**Passed. 10 Yes – 8 No**

**Voted yes: Arafa O, Bhuvaneshwari N, BK B, David L, Katie H, Maya B, Paige W, Shelly M, Steve H, Yusra I**

**Voted No: Alex J, Alex W, Faizan M, Halina L, John N, Nga N, Juan M, Sonia Y**

**Roll call vote to elect Ibrahim (Homa) Bakhiet as a Senator**

Elect Ibrahim (Homa) Bakhiet as a Senator			Yes: 17	No: 0	Abs: 0
1 N/A	2 Alex J.	3 Alex W.			
4 Chris L.	5 Arafa O.	6 Arina S.			
7 Bhuvaneshwari N.	8 BK B.	9 David L.			
10 Daysha P.	11 Eric J.	12 Faizan M.			
13 Halina L.	14 John N.	15 N/A			
16 Katie H.	17 Keanu C.	18 Maya B.			
19 Nga N.	20 Paige W.	21 N/A			
22 N/A	23 Juan M.	24 Shelly M.			
25 Sonia Y.	26 Steve H.	27 Yusra I.			
28	29	30			
31	32	33			
34	35				

**Passed. 17 Yes – 0 No**

**Votes yes: Alex J, Alex W, Arafa O, Bhuvaneshwari N, BK B, David L, Faizan M, Halina L, John N, Juan M, Katie H, Maya B, Nga N, Paige W, Shelly M, Sonia Y, Steve H**

### Public Comments

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No Public Comments

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- Shelly and Maya thanked the Senators for their contributions during the elections, they appreciated the environment during their discussions as it was respectfully done.
- Steve and Paige announced there will be a Friendsgiving on November 27 after the Senate meeting.
- Faizan informed there will be a bonding get together at BJ's for the Senators on November 5.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

- Genevieve asked the Senators to send any pictures or other material they want posted on the bulletin board in the DASB chat.
- Genevieve announced that Chancellor Miner and the Chairs from the Shared Governance committees will attend next week's Senate meeting.

### Adjournment

Shelly adjourned the meeting at 6:57 pm.

### Upcoming Events