



DASB SENATE MEETING MINUTES

Wednesday, November 18, 2020

4:00 pm

Remotely Via Zoom

Chair: Katelyn Pan

Contact: dasbpresident@fhda.edu

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Phone one-tap: US: [+16699006833](tel:+16699006833), [93992341219#](tel:+193992341219) or [+14086380968](tel:+14086380968), [93992341219#](tel:+193992341219)

Meeting URL: [https://fhda-](https://fhda.edu.zoom.us/j/93992341219?pwd=ZmpBYUhHOEZuSndZSytER3o3Vk1OZz09&from=msft)

[edu.zoom.us/j/93992341219?pwd=ZmpBYUhHOEZuSndZSytER3o3Vk1OZz09&from=msft](https://fhda.edu.zoom.us/j/93992341219?pwd=ZmpBYUhHOEZuSndZSytER3o3Vk1OZz09&from=msft)

Meeting ID: 939 9234 1219

Passcode: 008142

Join by Telephone

For higher quality, dial a number based on your current location.

Dial:

US: +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Meeting ID: 939 9234 1219

International numbers

Call to Order

Katelyn called the meeting to order at 4:01 pm.

Roll Call

	Present	Absent	Excused	Late	Left Early
Katelyn P	X				
Michael W	X				
Grace L	X				
Kimberly L	X				
Kirana R	X				
Yuetong Z	X				
Ananya B	X				
Kaitlyn P	X				
Sparkle C	X				
Matthew H	X				
Jeffrey K	X				
Fatema K	X				
Iris K	X				
Sam L	X				

Nowara M	X				
Anthony N	X				
Nathan N	X				
Yvette R	X				
Arushi S	X				
Kishore S	X				
Abdur S	X				
Britney T	X				
Kevin T	X				
Lianna V	X				
Erin Z	X				

Approval of Minutes

- November 4, 2020
- **Fatema moved to approve the minutes from November 4, 2020**
 - **Seconded by Nowara**
 - **No objections**

Motion passes on consensus

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Ananya B, Kaitlyn P, Sparkle C, Matthew H, Jeffrey K, Fatema K, Iris K, Sam I, Nowara M, Anthony N, Nathan N, Yvette R, Arushi S, Kishore S, Abdur S, Britney T, Kevin T, Lianna V, Erin Z

Public Comments

Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

- Karina shared Mentors of De Anza are planning to publish a book named “De Anza Under Quarantine” in May and they are asking for students, faculty, and staff to submit their experiences this year through poems, essays, short stories, etc. She also shared Humanities and English faculty are part of the selection process.
- Nowara shared Black Outreach will be holding a candlelight vigil on Sunday for the anniversary of the murder of Gregory Johnson Jr.
- Amara announced Kirana, Kishore, Nathan, and Anthony have upcoming birthdays, and everyone sang happy birthday.
- Iris shared SSCCC has a vacant treasurer position in region 4, De Anza’s region, and the election date is yet to come. She asked anyone who is interested to let her know.

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu shared the Chief of Police will be hosting a quarterly Advisory Board meeting during Finals week on Wednesday, December 9 from 4-6 pm, and she has asked him to consider rescheduling. She also shared she would like a couple of students to sit in at the meeting. She also encouraged those who haven't taken the Campus Facilities survey to take it and shared the importance of hearing student voices and ideas for the Flint Center.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Kimberly encouraged everyone to take the Campus Facilities survey especially those who are advocating for the Flint Center to be used as student housing instead of an event center, and she explained they are looking for a lot of student input.

Student Trustee Announcements

Please note: The Student Trustee is limited to ten minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Max shared information about Harvard's case regarding discrimination against Asian Americans and affirmative action. He shared in detail the context of the case and what is happening currently.

Shared Governance Reports

- Esha shared this week in IPBT there was a presentation on the overview of data and criteria used to make hiring decisions, fund allocations, and various IPBT operated funds. She also shared they discussed in detail where the data originated from, how certain guidelines could lead to poor hiring decisions, and how the committee should be moving forward in terms of setting a criteria for hiring and allocations.
- Luiza shared more information from the IPBT meeting about the statistics given and questions brought up about the data.
- Iris shared Equity Action Council went through the Call of Action update and Board priorities, and she also called for a college wide survey to see if students from different racial and social backgrounds feel supported by the college.
- Michael shared Guided Pathways came up with ideas regarding resources for each learning village.
- Kaitlyn shared College Planning Committee shared what they did at their last meeting including going over the midterm report and considering some changes to their goals. She also shared on December 3rd they will be looking at the State Equity and Achievement Budget.

- Yuetong shared information from the Taskforce meeting that has been officially titled De Anza Event Center Conceptual Design Process including its purpose, voicing concerns regarding students not being included, and responses from other members of the taskforce. She shared they are hoping to get more input from the Campus Facilities survey sent out and encouraged anyone who has concerns or suggestions to reach out to her or Matthew.
- Kirana shared information from the SSPBT meeting about their plan to create a Council for the Advancement of Standards (CAS) in higher education.
- Britney added on to Kirana's information by sharing it will hopefully replace the regular program reviews, it will be consistent within every organization, and hopefully provide evidence that students are learning and strategies to improve learning.
- Kishore shared Technology Committee went over the survey they plan to send out in early December or January, and he shared he asked about using the banner on Myportal to advertise elections.
- Kimberly shared information from the Academic Senate meeting including the yes vote on the proposed change to the board policy for the credit by exam and further changes within the constitution regarding student voting seats.
- Kimberly gave context regarding the facilities meeting and asked if anyone is interested in the affordable housing cause to let her know.

Inter Club Council Reports

- Karina shared ICC is planning a Student Leadership Conference for next quarter and shared information about the conference including who they are partnering with, the purpose of the conference, and the different sections of the conference. She also shared they are asking for top leaders to sign up to present on any topic related to leadership.

Internal Committee Reports

- Iris shared Diversity and Events worked on the Town Hall and gave detailed information about it and what they are doing. She also shared they are working on outreach for partnership for Winter events and gave updates about the Town Hall.
- Yuetong shared ES are currently working on Self Care Week, have reached out to outside groups, and their Eco Fund Video has finished editing and they are going to start meeting in order to strategize their marketing plan.
- Ananya shared LAC is still working on the Constitution Bylaws project.
- Kimberly shared information from SRS including moving forward with the Resource Fair, conversations about Mentors of De Anza work, the Student Concerns Form.

- Kaitlyn shared Flea Market discussed reaching out to businesses and changes to the Flea Market Code.
- Grace shared information from the Finance Committee meeting including information about the Budget Deliberations dates, the activity they did, their debrief on budget interviews so far, and approving their 4th intern.
- Kirana shared information from the Marketing Committee meeting including information about the newsletter, their marketing, possibly making a short video on housing, and their new intern that will come in next week.
- Michael shared Election Committee has finalized the Election Information meetings and shared the dates. He also shared he would like Senators to show up to at least one of the meeting to answer questions and share their experiences on DASB.

Consent Calendar

1. Add Huy Bui as Intern to Flea Market Committee
 2. Add Nicole Howard as Intern to Flea Market Committee
 3. Add Matthew Holt as Vice Chair of Environmental Sustainability Committee
 4. Add Fiza Syed Tahir as Intern on Environmental Sustainability Committee
 5. Add Huy Bui as Intern to Marketing Committee
 6. Add Wenyi Lin as Intern to Marketing Committee
 7. Add Taerim Kim as Intern to Marketing Committee
 8. Add Claire Saul as Intern to Marketing Committee
 9. Add Aki Badya as Intern to Marketing Committee
 10. Add Carmen Le as Intern to Legislative Affairs Committee
 11. Add Shanez Shakur as Intern to Legislative Affairs Committee
 12. Add Fiza Syed as Intern to Finance Committee
 13. Add Esha Dadbhawala as Intern to Instructional Planning and Budget Team
 14. Add Luiza Eloy as Intern to Instructional Planning and Budget Team
- **Anthony moved to approve the consent calendar**
 - **Seconded by Nowara**
 - **No objections**

Motion passes on consensus

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Business Items

1. INFORMATION
Title: DASB Senate Brief Communication and Performance Expectation

This item is to discuss expectations for Senators regarding communication and performance.

Presenter: Hyon Chu Yi-Baker

Time: 5 minutes

- Hyon Chu expressed she recognizes how tired everyone is, reminded everyone to take care of themselves, and encouraged those who need help with UC application to reach out to her. She then discussed interpersonal conflicts and expectation of the Senate. Lastly, she expressed her concerns over the chats in recent meetings and asked everyone to refrain from using the chat too much to avoid distraction.

2. INFORMATION/DISCUSSION

Title: Senate Meeting Length

This item is to gauge how Senators feel about meetings exceeding 6:00 pm, and to discuss implementation of solutions to keep meetings efficient and timely.

Presenter: Katelyn Pan

Time: 20 minutes

- Michael opened up the discussion by asking for everyone's input on ways to keep meetings efficient and timely.
- Senators shared how they felt about meetings going past 6 and discussion occurred.
 - Suggestions brought up were using the raise hand button all of the time rather than sometimes, thinking of different ways to facilitate, sharing Shared Governance and Internal Committee reports through a document everyone can read on their own time, avoiding echoing what other people have said, reading the agenda beforehand, better organizing discussions through discussion points, and advocating for Senators being paid.
- **Fatema moved to table this Business Item to next week**
 - **Seconded by Jeffrey**
 - **No objections**

Motion passes on consensus

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3. DISCUSSION

Title: Tenure Review Student Evaluation for Dr. Yi-Baker

This item is to present Hyon Chu Yi-Baker's tenure review student evaluation.

Presenter: Michele Lebleu Burns

Time: 5 minutes

- Michele shared the purpose of her being there and explained the tenure review student evaluation survey.

- Senators and Interns filled out the survey.

4. DISCUSSION/ACTION

Title: Diversity in Senate

This item is to present ongoing action by Diversity Taskforce to increase diversity in the Senate, discuss reserving seats for Senators from marginalized groups, and possibly voting on the matter.

Presenter: Diversity Taskforce

Time: 25 minutes

- Ananya shared they have started doing class presentations in ICS and Social Sciences classes and have reach out to multiple programs on campus.
- Yvette shared there is a presentation that people can use as a script for anyone planning to do presentations. She asked if anyone wants to get involved by reaching out to LEAD or Puente to let her know.
- Katelyn asked if Diversity Taskforce has any asks of the Senate.
 - Kimberly recommended everyone to get involved to help with presentations, sending out emails, and overall alleviate the workload.
- Katelyn brought up there are some complications in regard to reserving seats on the Senate because of the Constitution and Bylaws.
 - Dennis shared Legislative Affairs is working on a first draft on an updated Constitution and Bylaws and one of the things the Senate needs to discuss whether or not they should change the number of seats on the Senate.
- Kimberly suggested having an informal agreement to reserve seats on the Senate and taking things informally and individually.
 - Discussion occurred about informally reserving seats.
- Kaitlyn asked if they would be reserving seats for people from specific racial backgrounds or people from groups affiliated with specific backgrounds.
 - Dennis shared that has not been decided and will not be decided until after the Senate decides whether or not they want to change the number of seats on the Senate.
- Discussion occurred about changing the number of seats on the Senate and reserving seats.
 - Quorum was explained in terms of how it impacts the Senate.
- **Nathan moved to extend this Business Item by 10 minutes**
 - **Seconded by Michael**
 - **No objections**

Motion passes on consensus

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- More discussion occurred regarding reserving seats on the Senate and changing the number of seats.
- Kimberly suggested advocating for Senators to be paid if DASB wants to increase diversity.
 - Discussion occurred about paying Senators.
- Jeffrey asked if there is a time frame for when they are going to withhold seats.
 - Dennis shared they expect to have the new Constitution and Bylaws ready by the end of January or beginning of February and will be voted on by students.

5. DISCUSSION

Title: Town Hall Final Preparation

This item is to update the Senate on the planning of Town Hall, and split roles on the day of the event.

Presenter: Iris Kim

Time: 15 minutes

- Iris shared which guests will be panelists and asked if she needs to add or remove anyone.
 - Yuetong asked to add Pam Grey.
- Iris shared the line between who will be panelists or guests is getting blurred, so only those who Diversity and Events reached out to will be introduced as panelists. She also confirmed she only sent out invitations to be panelists to 5 people and everyone else she contacted were invited as guests.
 - Hyon Chu suggested to refrain from adding more people to the panel solely because they are VIP.
 - More discussion occurred about who will be panelists and introduced.
- Kimberly shared her concern about the Town Hall possibly being too geared towards senior staff rather than students and explained why.
- Kirana shared there were students who expressed they would not like staff to be part of the Town Hall and only want student voices to be discussed.
- Iris clarified the panelists and guests are only there to listen to student concerns and answer any questions.
- Hyon Chu suggested deciding whether or not panelists will speak and communicating to them by tonight if they are not going to end up speaking during the Town Hall.

- Kimberly clarified they did not promise senior staff time to speak during the Town Hall.
- **Lianna moved to extend this Business Item by 10 minutes**
 - **Seconded by Arushi**
 - **No objections**

Motion passes on consensus

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- Maritza shared her opinion on including senior staff in the Town Hall.
- Ananya clarified the email she sent out to panelists did say the last 20 minutes of the Town Hall would be allocated for answering questions.
 - Discussion occurred about DASB's expectation of panelists, making it clear to them, and the unprofessional look it will have on the Senate if they don't make it clear to panelists.
- Iris asked if the introduction of panelists should be right at the beginning or right before the q and a.
- **Nowara moved to extend this Business Item by 10 minutes**
 - **Seconded by Lianna**
 - **No objections**

Motion passes on consensus

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- More discussion occurred about when to have the introduction and time allocated for senior staff.
- Kaitlyn asked if at the beginning of each section they can confirm who can and cannot speak.
 - It was suggested that the moderator facilitates who and who cannot speak.
- Hyon Chu asked who the moderator is and who is in charge of technical duties.
 - Katelyn will be the moderator and Iris is in charge of the technical duties.
- Ananya shared the introduction should be right before the q and a and explained why.

6. DISCUSSION

Title: DASB Institutional Memory

This item is to present and brainstorm a system of institutional memory for DASB in order for future Senators to retain information and be better informed about on campus issues.

Presenter: Kimberly Lam, Yvette Reyes, Fatema Kazi

Time: 15 minutes

- Yvette shared she is the Vice Chair of SRS and the person in charge of institutional memory. She then shared why they want to institute institutional memory for the Senate.
 - Fatema and Kimberly added on by sharing the benefits of having institutional memory for the Senate.
- Several Senators shared why they are in support of this idea.

Introduction and Approval of Prospective Senators

Public Comments

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No public comments.

Senate Announcements

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No Senate announcements.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Max shared the lawsuit is going to the Supreme Court and Harvard seems to be winning.

Adjournment

Michael adjourned the meeting at 6:46 pm.

Upcoming Events