

Green Italics = Additions

~~Red Strikethrough~~ = Deletions

DASG ENVIRONMENTAL SUSTAINABILITY CODE

This Edition Amended: 3/17/2021

Article I: Environmental Sustainability Committee

Section 1: Membership

The DASG Environmental Sustainability shall consist of the following:

- A. Voting Members
 - 1. DASG Chair of Environmental Sustainability (must be a committee officer)
 - 2. At least two (2) additional DASG Senators
- B. Non-Voting Members
 - 1. *Any number of Interns.*
 - i. In informal committee votes, Interns may cast advisory votes.*
 - ~~2. DASG Senate Interns must attend at least one committee meeting prior to completing the application.~~
 - ~~3. DASG Senate Interns must meet the eligibility requirements as specified in the DASG Bylaws.~~
- C. Advisors
 - 1. DASG Senate Advisor(s)

Section 2: Objectives

- A. Plan and host events that raise awareness regarding environmental sustainability.
- B. Promote environmental sustainability through projects and programs.
- C. Ensure the DASG operates in an environmentally sustainable manner.
- D. Work with other environmental sustainability groups.

Section 3: Right to Act

The DASG Senate delegates authority to DASG Environmental Sustainability Committee to take action on behalf of the DASG Senate to fulfill its own objectives with the following restrictions:

- A. Any environmental policy must be approved by the DASG Senate.
- B. Workshops hosted by DASG Environmental Sustainability are voluntary unless made mandatory by the DASG President, DASG ~~EVP~~ *Vice President*, or by majority vote of the DASG Senate.
- C. The DASG Senate must endorse or otherwise officially support an organization before DASG Environmental Sustainability may sponsor an event to promote that organization.

Section 4: Committee Duties and Responsibilities

- A. Work to conserve and preserve the De Anza College environment and community well-being within the boundaries of social justice and ~~for~~ environmental sustainability.
- B. Review or propose the Environmental Sustainability Policy *for implementation by the DASG Senate and its Committees.*
- C. Schedule and hold at least one (1) event every quarter (not *applicable mandatory* during Summer Quarter).
- D. Conduct a ~~n sustainability~~ *Environmental policy* workshop during Fall ~~and or~~ Winter quarter.
- E. Manage and oversee the DASG Campus Environment and Sustainability Account (41-51173).
- F. Review ~~its~~ *the* Committee Code at least once, *per term* and submit any proposed amendments to the DASG Senate *for approval.*
- G. Review amendments proposed to ~~its~~ *the* code by the DASG Senate, make ~~a recommendation~~ *appropriate changes to be presented again to the DASG Senate for the second (2nd) read. ,and report the result to the DASG Senate.*
- ~~H. Ensure all applicants have an equal access to the Bike Program and provide safe bikes to all students who are in need.~~
- I. ~~Work closely with~~ *Ensure at least one (1) sitting Senator on the Committee attends* Campus Facilities Committee to ensure all *future* De Anza ~~future~~ projects fulfill students' needs and meet environmental standards.
- J. Promote, process, and expand the EcoFund projects to all students in order to encourage innovations in *an* environmentally sustainable society *as outlined in EcoFund Codes.*
- ~~K. Request or conduct a committee specific training immediately following elections.~~
- L. Conduct a committee specific training immediately following midterm elections.

ARTICLE II: OFFICERS

Section 1: Officers

- A. DASG Environmental Sustainability Committee shall have the following positions:
 - DASG Environmental Projects Manager
 - DASG Environmental Sustainability Analyst
 - DASG Environmental Relations Coordinator
 - DASG EcoFund Coordinator
- B. The Committee shall reserve the right to create or dissolve ad hoc positions as deemed necessary.
- C. Committee Officers are appointed or removed with a majority vote of the Committee.
- D. The Committee Chair shall assume all duties and responsibilities of vacant positions.

Section 2: Individual Duties and Responsibilities

- A. **DASG Environmental Projects Manager shall:**
 - 1. Oversee the events, projects and programs of the DASG Environmental Sustainability Committee.
 - 2. Fill out Event Planning Forms, *Requisitions product and service requests*, and other paperwork for events.
 - 3. Write an evaluation for each event that will be filed for future reference.
- B. **DASG Environmental Sustainability Analyst shall:**
 - 1. Analyze and research ways that other DASG committees can be environmentally sustainable.
 - 2. Advise other committees on how they can operate in a more environmentally sustainable manner.
 - 3. Review and implement the DASG environmental sustainability policy.
 - 4. *Lead the Pplanning and preparation for the Environmental Sustainability workshop.*
- C. **DASG Environmental Relations Coordinator shall:**
 - 1. Conduct meetings with any De Anza College community members that are involved with environmental affairs.
 - 2. Promote the DASG Environmental Sustainability Committee and be a spokesperson for the DASG Environmental Sustainability Committee *by, but not limited to, the following:*
 - i. Communication with Environmental, Natural, and Physical Science professors*
 - ii. Coordinate tabling events*
 - 3. *Work with the DASG Marketing and Communications Committee to promote Environmental Sustainability events, projects and programs.*
- D. **DASG EcoFund Coordinator shall:**
 - 1. Ensure that *EcoFund* ~~the~~ runs efficiently.
 - 2. Provide recommendations if needed to improve the program.
 - 3. Promote and recruit applicants for the EcoFund.
 - 4. Collect project feedback from the Project Team Lead.
 - 5. *Review the EcoFund Code at least once per term and submit any proposed amendments to the DASG Senate for approval.*
 - 6. *Fulfill responsibilities outlined in Article IV of the EcoFund Codes.*

ARTICLE III: Environmental Sustainability Policy

Section 1 Objectives and Goals

- A. *Ensure the DASG Senate and office is participating in sustainable practices and encourage programs to integrate sustainable activities.*
- B. *Encourage sustainable transportation services for DASG Constituents*
 - i. *Smart/VTA passes*
 - ii. *Carpooling initiatives*
- B. *Stay informed of De Anza College campus and FHDA District wide sustainability events and workshops.*
- C. *Adhere to Board Policy 3214 Environmentally Sustainable Practices.*

Section 2 Internal DASG Policy

- A. *All committees must use recyclable or compostable dishware and utensils at in-person events.*
 - a. *These will be provided by the Environmental Sustainability Committee and kept in the DASG Office.*
- B. *DASG office lights and unused appliances must be turned off and unplugged (when applicable) if the office is empty for more than 45 minutes.*
- C. *All DASG events in person must serve vegetarian food options.*
 - a. *If the event hosts more than 50 people, vegan options must be offered as well.*
- D. *The DASG Office air conditioning/climate control must not be used if the temperature outside is less than 75°F (24°C) or more than 65°F (18°C).*
- E. *The DASG Senate shall coordinate and provide carpool options for all DASG members to participate in.*
- F. *All DASG Committees and events must practice recycling of proper materials.*
 - a. *Recycling bins must be available at all in-person events*
 - b. *Advertising materials, such as flyers and posters, must be repurposed and recycled.*
- G. *DASG Senate events shall procure any materials from sustainable and local or small businesses.*

Section 3: Implementation

- A. *The Environmental Sustainability Committee shall lend aid where applicable to ensure the Environmental Sustainability Policy is being implemented.*
- B. *The DASG Senate and its Committees shall pledge to honor the Environmental Sustainability Policy and follow its rules.*

Adopted: 6/4/2008
Amended: 3/4/2009
Amended: 9/15/2010
Amended: 5/25/2011
Amended: 12/04/2013
Amended: 11/29/2017
Amended: 4/15/2020
Amended: 3/17/2021

