I. Program Description

A. What is the primary mission of your program (check all that apply):

	Basic Skills	XXX	Cultural and Personal Enrichment
	Transfer		Academic Support/Learning Resources
	Career/Technical		

B. Program Description

If applicable, note the number of certificates and degrees that have been awarded in the previous academic year.

http://www.research.fhda.edu/factbook/deanzadegrees/dadivisions.htm

CTE programs refer CTE Program Review Addenda reports   *www.deanza.edu/gov/IPBT/resources.html*

1   n/a # of Certificates of Achievement
     n/a # of Certificates of Achievement-Advanced
     n/a # of AA, AS Degrees

2 If the program serves staff or students in a capacity *other that traditional instruction*, e.g. tutorial support, please answer the following two questions. Otherwise, skip to section **II** below:

   a. How many people are served?
       2K   # of Students   10   # of Staff
       25   # of Faculty

   b. Number of employees associated with the program?
            # of Students   # of Faculty
       1x   # of Staff   # of Part-Time Faculty

II. Methods of Evaluation and Assessment

A. Attach the "Program Review Data Sheet". Briefly, address student success data relative to your program by answering the items listed below (refer to the link):

http://research.fhda.edu/programreview/DAProgramReview/DeAnza_PR_Div_pdf/DeAnzaProgramReviewDiv.htm

1 Growth or decline in underrepresented populations (Latina/o, African Ancestry, Pacific Islander, Filipino)
   Explanation:

2 Trends related to closing the student equity gap relative to college's stated goals: (refer to
   http://www.deanza.edu/president/EducationalMasterPlan2010-2015Final.pdf, p16)
   Explanation:

3 What progress or achievement has the program made relative to the plans stated in the 2008 Comprehensive Program Review, Section III.B, towards decreasing the student equity gap? See:
   http://www.deanza.edu/gov/IPBT/program_review_files.html, "Program Review Reports, 2009"
   Explanation:

4 Overall enrollment growth or decline of all student populations
   Explanation:

B. Did your program implement any curriculum, program reorganization, etc. changes as a response to changes in College/District policy, state laws, division/department/program level requirements or external agencies regulations? How did the change(s) affect your program?

   Change:
   Explanation:

C. Based on the 2008-09 Comprehensive Program Review, Section I.C., "Main Areas of Improvement", briefly address your program's progress in moving towards assessment or planning or current implementation of effective solutions.

   See: *http://www.deanza.edu/gov/IPBT/program_review_files.html*, "Program Review Reports, 2009"
   Explanation:

D. Career Technical Education (CTE) programs, provide regional, state, and labor market data, employment statistics; please see "CTE Program Review Addenda" at:

   www.deanza.edu/gov/IPBT/resources.html

Identify any significant trends that may affect your program relative to:

1. Curriculum content,
2. Future plans for your program e.g. enrollment management plans.

X	No significant change
Impact:	
Explanation:	

E. *Career Technical Education* (CTE), provide recommendations from this year's Advisory Board (or other groups outside of your program, etc.). Briefly, address any significant recommendations from the group. Describe your program's progress in moving towards assessment or planning or current implementation of effective solutions.

	No significant change
Impact:	
Explanation:	

III Select IIIA or IIIB below:

Note instructions and materials for this section can be found at: *https:// www.deanza.edu/slo*

A. For programs whose primarily align to the Institutional Core Competencies, ICCs: attach the 2010-11 "Mapping Program Level Outcomes to Institutional Core Competencies" sheet(s) and "Program Level Outcomes Assessment Plan" sheet(s)

    1 Describe the processes by which your program members have or will assess program level outcomes: (check those that apply)

	course-embedded		surveys
Other, describe here:			

    2 Review the ECMS-SLO Summary Report or SSLO Summary Report *(Division Deans shall be sent that report).* What percentage of courses that should undergo a SLOAC process are:

	NA		complete		in progress		scheduled to be assessed

    3 Below, briefly describe the level of engagement by your program staff and faculty with the outcomes assessment process (SLOAC, SSLOAC) since last year?

    4 What program enhancements are you implementing as a result of the program level assessment process? Describe enhancements that do not require additional resources below:

summarize result:		plan/enhancement:	
summarize result:		plan/enhancement:	

B. For programs whose PLOs primarily align to the Strategic Initiatives: Attach the 2010-11 "Mapping Program Level Outcomes to Strategic Initiatives" sheet(s) and "Program Level Outcomes Assessment Plan" sheet(s):

    1 Describe the processes by which your program members have or will assess program level outcomes: (check those that apply)

	course-embedded	XXX	surveys
Other, describe here:	(survey for current exhibit and for library/archives use)		

    2 Review the ECMS-SLO Summary Report or SSLO Summary Report *(Division Deans shall be sent that report).* What percentage of courses that should undergo a SLOAC process are:

	NA		complete	XXX	in progress		scheduled to be assessed

    3 Below, briefly describe the level of engagement by your program staff and faculty with the outcomes assessment process (SLOAC, SSLOAC) since last year?

sole staff person in this program is active in all Division SLO, PLO activities, including History

    4 What program enhancements are you implementing as a result of the program level assessment process? Describe enhancements that do not require additional resources below:

summarize result:		plan/enhancement:	
summarize result:		plan/enhancement:	

Department Summary

IV. Attach 2008-09 Comprehensive Program Review Budget Data Form. Add a column of data that lists the amounts allocated for the 2010-11 academic year.

See: *http://www.deanza.edu/gov/IPBT/program_review_files.html*, "Program Review Reports, 2009"

V. Resource requests include: staff, faculty, materials, "B" Budget, faculty refresh, Measure C equipment

A. Please submit up to three **faculty and/or staff** requests below in ranked order: (copy this section as needed)

	Rank		Replace		Growth

Position:

Department: | Contact person | extension

1 Briefly state below how this person will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

Statement:

2 Highlight FTE, PT/FTE ratios, and WSCH that support your request below:

3 If applicable, discuss PLOAC assessment results that support the program need for this resource below:

4 Please note: It is an expectation that all resources that are allocated 2 or more years prior to the next Comprehensive Program Review (2013-14) will be assessed relative to their contribution to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you may use to assess the effect of this additional staff/faculty position to your program below:

B. As applicable, list your requests for:

Materials, "B" Budget, faculty refresh, Measure C equipment

refer to: *http://www.deanza.edu/gov/techtaskforce/pdf/Measure%20C_Prioritization_Processes_ClgeCnclApproved6_10_10.pdf*

Please submit materials, "B" Budget, faculty refresh, Measure C equipment, requests below in ranked order: (copy this section as needed.) List 3 here, keep a prioritized list of all items on hand.

	Rank		Replace		Growth

Item Description:

Cost Estimate:

Contact person: | extension

1 Briefly state below how this resource will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

2 Highlight FTE, PT/FTE ratios and WSCH that support your request below:

3 If applicable, discuss PLOAC outcome assessment results that support the program need for this resource below:

4 Please note: It is an expectation that all resource that are allocated 2 or more years prior to the next comprehensive program review (2013-14) will be assessed relative to their contribution to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you may use to assess the effect of this additional resource to your program below:

Criteria:

Dean's Summary

VI. Resource Requests include: staff, faculty, materials, "B" Budget, facility refresh, Measure C equipment

    A. Please submit up to three **faculty and/or staff** requests below in ranked order: (copy this section as needed)

	Rank		Replace		Growth

Position:	
Department:	
Contact person:	extension

        1   In addition to the Department's rationale and from a <u>dean's perspective</u>, briefly state how this person will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

        2   Address FTE, PT/FTE ratios and WSCH that support your request below:

        3   In light of the department's statements about assessment results, describe any additional need or service to the College this person may bring to the Division below:

        4   It is an expectation that resource allocations (awarded 2 or more years prior to the next Comprehensive Program Review) will be assessed relative to their contributions to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you, <u>as the Dean</u>, may use to assess the effect of this additional staff/faculty position to your program below:

           Criteria:

    B. As applicable, list your requests for:

      Materials, "B" Budget, faculty refresh, Measure C equipment

      refer to: *http://www.deanza.edu/gov/techtaskforce/pdf/Measure%20C_Prioritization_Processes_ClgeCnclApproved6_10_10.pdf*

      Please submit materials, "B" Budget, faculty refresh, Measure C equipment, requests below in ranked order: (copy this section as needed.) List 3 here, keep a prioritized list of all items on hand.

	Rank		Replace		Growth

Item Description:	
Cost Estimate:	
Contact person:	extension:

        1   From a <u>Dean's perspective</u>, are there additional factors to add to the Department's rationale for this resource request? How will the addition of this resource enhance or maintain the status quo of this program's plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program Goals? Use the following three sections below to state:

           Rational here:

        2   Highlight FTE, PR/FTE ratios and WSCH that support the request below:

        3   If applicable, discuss PLOAC outcome assessment results that support the program need for this resource below:

        4   Please note: It is an expectation that all resources that are allocated (awarded 2 or more years prior to the next Comprehensive Program Review) will be assessed relative to their contributions to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you, <u>as a Dean</u>, may use to assess the effect of this additional staff/faculty position to your program below: