

# Needs – January 29, 2024

## District and College Committees – Needs

**AS Scholarship Committee** members. We have three volunteers, but it would be great to have more committee members to assist with the process, including the reading of scholarship applications. **Who can serve?** Any Faculty member.

**As many as possible - EO Representatives** -- [Human Resources](#) \* **Must be trained by HR.**

## **Hiring Committee, Dean of Community Education** -- **Need 2 Faculty Volunteers**

	Faculty Member
	Faculty Member
Diana Argabrite	Museum Programs Coordinator
Gracy Galvan	Comm Ed & Planetarium Asst
Margarita Hawthorn	De Anza College Academy
Toshi Komatsu	Planetarium Coordinator
Tim Harper	CDC Director
Martin Varela	Director, College Fiscal Srvcs
Mehrdad Khosravi	Dean, PSME
Manisha Karia	Dean, BCAT
Marisa Spatafore, Chair	Associate VP, Comm & Ext Relations
	EO Rep

**Position posted:** Jan. 26-March 1

**Hiring committee meeting #1, via Zoom:** Develop screening criteria and interview questions, Thursday, Feb. 22, 3-5 p.m.

**Applications provided to committee:** March 4 or 5

**Application review:** March 5-March 11

**Hiring committee meeting #2, via Zoom:** Select candidates, Tuesday, March 12, 3-4:30 p.m.

**Interviews (in person; hold both days for now):** Wednesday and Thursday, March 27 and 28

**Final interviews:** Friday, March 29

**Academic Senate GE Committee** (Please see structure, and timeline below)

\*Summary of GE Patterns – pdf available on 1/22/24 Academic Senate Agenda\*

### Structure and Timeline

- Instructional Divisions (1 each, highlighted most impacted):
  - Biological Health and Environmental Sciences
  - **Business, Computer Science and Applied Technologies (CIS)**
  - Career Technical Education and Workforce Development

- Creative Arts
  - **Intercultural/International Studies**
  - Language Arts
  - Learning Resources
  - **Physical Education and Athletics**
  - **Physical Sciences, Mathematics and Engineering (MATH)**
  - **Social Sciences and Humanities**
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- Counseling (1)
  - Articulation Officer (1)
  - Administration (1)
  - Anticipated most impacted areas, therefore in most need of representation: Social Sciences and Humanities, Physical Sciences, Mathematics and Engineering, Intercultural/International Studies, Physical Education and Athletics and CIS

Proposed Timeline and Meeting Agenda (maximum 4 virtual meetings/1 hour each)

Now till first meeting Prep: Members read [Final Revisions to Title V Document](#) and familiarize themselves with potential updates to DA local GE pattern. For Math and CIS departments, strategize courses that your departments might want to add to Area 2. For ICS Division, confirm ethnic studies courses to be moved to area 6.

Week of February 12 GE Committee First Meeting (Discuss update of area labeling to align with new Title V GE and additions of Math and Ethnic Studies areas and their related courses)

Week of February 26 GE Committee Second Meeting (Discuss update of minimum requirements of units for Arts and Humanities and Social and Behavioral Sciences, retaining PE and ESGC Grad requirements)

Week of March 11 GE Committee Third Meeting (finalize proposal)

Week of March 18 GE Committee Fourth Meeting (if necessary)

April 2024 Presentation of new local GE pattern and All Faculty Vote

May 2024 Curriculum Revisions Due and Reviewed/Approved in Curriculum Committee

Fall 2024 Revised/New GE requirements and courses effective in AY24/25 Catalog.