



Book	Board Policy
Section	Chapter 7 - Human Resources (including former Article 4 - Personnel)
Title	Remote Work Policy - Pilot Program
Code	BP 7280
Status	New
Office	Vice Chancellor Human Resources
Next Review	January 2, 2023

The Foothill-De Anza Community College District supports remote work where it is a viable option that facilitates the delivery of high-quality support and services. The district recognizes the benefits of such opportunities for employees when both district and employee needs can be addressed.

Remote work may be suitable for some employees. Suitability may also be based on the job responsibilities of the position. Before entering into a remote work agreement, suitability will be determined by evaluating the total suitability of such an arrangement to include employee suitability, job suitability, and equipment needs. Remote work is not an entitlement, it is not a districtwide benefit, and in no way changes the terms and conditions of employment with the Foothill-De Anza Community College District.

Remote work assignment and approval is at the discretion of the appropriate administrator in consultation with the supervisor.

As the district pilots the interim remote work policy for the 2022 calendar year, the Board of Trustees encourages a more balanced proportion of in-person and online programs and services to test assumptions regarding student and community demand and the effect of competition from the exponential increase in online education providers.

See Administrative Procedure 7280 Remote Work Policy - Pilot Program