De Anza College

Simply the Best ″

SLOAC
Student Learning Outcomes and
Assessment Cycles

Faculty Handbook

Note: Please leave this binder in the Division office. Individuals can copy these materials as necessary for departmental use.   You can also refer to the website: www.deanza.edu/slo for this material. Divisions can add other SLO and Assessment resource materials. In the upcoming months the SLO coordinator will also periodically provide updated reference and resources to add to the division binder.

The purpose of this binder is to provide resource and reference materials for the three major tasks division faculty need to accomplish for the academic year of 09-10.

How to approach the task (using this binder)

Review briefly with colleagues each of the task sheets on Opening Day. They are color coded. Task 1: blue, Task 2: pink and Task 3: green.

Choose a Task to start with. It is highly recommended that you spend a large portion of the afternoon writing outcome statements if they are not completed as the deadline to write and record outcomes for all courses is December 1, 2009.

Please make time during this afternoon to **plan follow-up meetings** to complete all three tasks with as much input from the entire group as possible.

Task 1: We have included a "Guide to Writing SLO's" handbook. Remember to record all of your work on the electronic SLO recording form and send it via email to: to outcomes@deanza.edu

Task 2: If your group is starting with Task 2, note that there is a packet included to help you learn how to create an assessment. Note there will be workshops in the future for those instructors who would like more assistance.

Task 3: Is very important. Departments need to choose at least 3 to 5 courses for assessment. Assessments should take place during Fall and Winter of this academic year. Note: not all instructors may be assessing during the same quarter.   Assessments for 3-5 courses must be completed by the end of Winter Quarter so that the "Reflection and Enhancement Phase" of the Cycle can be completed.