

DE ANZA COLLEGE
Student Learning Outcomes (SLOs) Assessment Report
Mapping Program Level Outcomes to Institutional Core Competencies

Program/Certificate/Degree Name:
 __Technical Writing (TWRT)_____

Date:
 _25 April 2011_____

Division (if applicable):
 __Language Arts_____

Program Contact Person:
 _Marrietta Reber_____

Phone:
 _x. 5565_____

See instructions for ICCs reference numbers "Expanded ICCs" tab below. Every program will need an individual sheet. Attach additional pages as necessary.

Name as DEPT_PLO_ProgramName.xls		Submit as e-mail attachment to outcomes@deanza.edu			
ICC Number #'s	Program Level Outcomes	Means of Assessment and Criteria for Success	Summary of Data Collected	Use of Results	Timeline for Program Modification
1--4	Students will examine required competencies to gain employment in industry and will demonstrate mastery of core competencies by designing a compelling cover letter and resume to effectively market their skill set.				
1 & 2	Students will create various professional documents that showcase their ability to define purpose and audience, structure data and graphics into procedures and descriptions, think strategically, and manage projects. Students will organize relevant self produced materials in a professional portfolio.				
1 & 2	Students will research, analyze, plan, schedule, design, write, and evaluate a technical manual that meets or exceeds the industry standard.				

ICC 1: Communication and expression
 ICC 2: Information literacy

ICC 3: Physical/mental wellness and personal responsibility
 ICC 4: Global, cultural, social and environmental awareness

ICC 4 Critical thinking

1--4	Students will learn and practice team communication skills and collaborative work strategies as part of a publication team to design and produce a camera ready document or product, including selecting and evaluating graphics, type, and paper.				
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